

University Laboratory School

A Hawai'i Public Charter School

The University Laboratory School, a K-12 public charter school seeks a qualified candidate for the position of part-time **Music Accompanist** for choir classes. The responsibilities would include assisting with assessing, listening to student sight reading submissions, and providing support to the choir director and students. This individual would assist choir classes in grades 6-12. Classes are scheduled in the afternoons from 12:00pm to 3:15pm on Monday, Tuesday, Thursday and Friday, and Wednesday is from 11:40am to 2:35pm.

Essential Functions:

- Perform piano accompaniment for class, practice, rehearsals, and performances of school choirs.
- Assist the choir teacher in section rehearsals and concerts by playing parts, identifying student mistakes and problem areas, correcting mistakes and providing the accurate notes and rhythms.
- Coaching of individuals and ensembles by teaching notes and rhythm, recognizing and resolving intonation problems, teaching good vocal techniques, providing suggestions regarding interpretation of music and encouraging students.
- Provide assistance to teachers at rehearsals as necessary.

Minimum Qualifications:

- High School Graduation
- Experience as an piano accompanist
- Knowledge of and experience in music theory, vocal techniques, and ability to sight read choral scores
- Knowledge of and experience in modern office practices, procedures and equipment
- Possess interpersonal skills using tact, patience and courtesy to work cooperatively with others to establish and maintain effective working relationships
- Ability to effectively communicate orally and in writing to students, parents, administration, teachers, and the community in a professional manner

Desirable Qualifications:

- Private or college-level training in piano and music theory
- Knowledge of and experience in playing the piano with advanced level piano skills

To apply:

Send a letter of interest indicating how the applicant meets the required qualifications, resume/vitae and transcripts (transcript copies acceptable, however, official transcripts are required at time of hire) and the name, job title, company, and contact information of three (3) professional references. Interested applicants must email, mail or hand deliver required documents to the address listed below. This position is posted until filled.

Email:

employment@universitylaboratoryschool.org

Mail or hand deliver to:

University Laboratory School
1776 University Ave. UHS 3- Room 121
Honolulu, Hawaii 96822