

## UNIVERSITY LABORATORY SCHOOL – HAWAI’I PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on May 14, 2024, at 4:30PM  
Meeting was held Virtual via Google Meets and In-Person at the ULS Building 3, Room 113.

**PRESENT:** Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Tina Keane, Karyn Yoshioka, Melvina Nakao, Travis Palmeira, Miki Tomita, Aron Dote, and Saori Doi. Also attending is Principal Keoni Jeremiah.

**GUEST:** None.

**EXCUSED:** Preet Nijjar.

**ABSENT:** None.

**CALL TO ORDER:** Meeting was called to order by Denise Yoshimori-Yamamoto at 4:33 PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of the April 16, 2024, Governing Board Meeting. Motion to approve the minutes by Travis Palmeira and seconded by Melvina Nakao. The motion was approved unanimously with Tina Keane abstaining.

### ORDER OF BUSINESS:

I. **GUESTS:** None

### II. ON-GOING AND NEW BUSINESS

- A. Student Enrollment Projection. ULS is projected to have an enrollment of 452 students (full capacity) for the School Year 2024-2025.
- B. Fiscal Year 2024 3<sup>rd</sup> Quarter Budget Update (School Year 2023-2024). Treasurer Tina Keane presented the details of the projected budget.
- C. Fiscal Year Budget (School Year 2024-2025). The Governing Board discussed the details of the projected budget. Motion to approve the budget for School Year 2024-2025 as presented by Everett Ohta, seconded by Aron Dote. The motion was approved unanimously.
- D. Governing Board Election. Governing Board Vice-Chair Everett Ohta presented the results of the Governing Board Elections. Edward Aquino, Melvina Nakao, and Miki Tomita were reelected for a new term starting July. The Governing Board currently has two vacancies for the School Year 2024-2025.
- E. Governing Board Evaluation. Governing Board Vice-Chair Everett Ohta presented the results of the annual Governing Board survey.
- F. School Year 2024-2025 Student Code of Conduct. Principal Jeremiah presented the proposed School Year 2024-2025 Student Code of Conduct. No changes to the content,

from the previous years, only clarifying language. Motion to approve the School Year 2024-2025 Student Code of Conduct by Travis Palmeira, seconded by Melvina Nakao. The motion was approved unanimously.

- G. School Year 2024-2025 Student Parent Handbook. Principal Jeremiah presented the proposed School Year 2024-2025 Student Parent Handbook. No changes to the content of the handbook from the previous year. Motion to approve the School Year 2024-2025 Student Parent Handbook by Travis Palmeira seconded by Tina Keane. The motion was approved unanimously.
- H. School Year 2023-2024 Update. 10 new School Clubs were added this year; Teacher Training- 9 student teachers from the UH COE during the school year; ULS partnered with University of Hawai'i at Manoa - Federal work study - Tutoring program; ULS has an active research with Curriculum Development and Research Project: Ecosocial Leadership and Literacy; ULS had quite a lot of School visits; ULS had quite a lot of Field Studies, specially with the elementary; Special events: ULS Star Party, ULS Health Fair, ULS Fun Run and 'Ohana Day, 2024 ULS PĀ'INA; ULS had a finalist in the National Merit Scholarship Program and a Candidate in the U.S. Presidential Scholars Program; ULS did well in 2024 Hawaii Regional of the National Scholastic Art Exhibition; ULS did well in 2024 Honolulu District /State & Engineering Fair, Ms. Seki and Ian are currently in the mainland representing ULS; 4 students representing ULS at Hawai'i HOSA Spring Leadership Conference (SLC); Middle and High School Science Olympiad teams; 4 students representing ULS at the National Speech & Debate with new speech and debate coach; Athletics had a great year; ULS just received the Kaimana Award 2024; Getting ready to distribute the Uniki- 2024 Yearbook, Annual Awards & Recognitions Booklet and programs.
- I. School Visits. For the School Year 2023-2024, ULS had the following school visits: UH Community Colleges: Hakuoh University (Japan), August 30, 2023; Osaka Prefectural Suito Kokusai Junior & Senior High School, August 14, 2023; Osaka Gakuin University, September 7, 2023 (ULS has an MOU with the school for student homestays); UH Mānoa: College of Education, October 31, 2023; National Productivity Center of Cambodia, November 9, 2023; Nanzan University, January 8, 2024; Hiroshima Shudo University, February 2, 2024 (ULS has an MOU with the school for student homestays); Chiba University, February 8, 2024; UH Mānoa: HELP Program Meiji Gakuin University, February 14, 2024; Osaka Seikei University, February 16, 2024; Trent University (Canada), February 20, 2024; UH Mānoa COE: Bukkyo University (Japan), February 22, 2024; STE 403E UH Mānoa, February 27 and 29, 2024; Kyoto University, March 7, 2024; Nagasaki Higashi High School, March 12, 2024; Tsukuba Elementary, March 27-28, 2024; Nara University, March 28, 2024; and, Nihon University High school, April 18, 2024
- J. Curriculum Development and Research Project. Transforming Ecosocial Leadership (Curriculum); Developing Ecosocial Literacy (Professional Development); and, Global Leadership Laboratory (Elective for 2024-25). The primary purpose of this curriculum development and research project is to help student learners develop the skills, mindsets

and critical thinking required to solve key issues our global societies are now facing in the 21st century, especially related to climate change and sustainability, environmental and ecosystem degradation, social inequalities and injustice, mental and physical health and well-being and so on.

### III. REPORTS

A. Treasurer's Report (Tina Keane). The April 2024 Profit and Loss Statement and Balance Sheet was submitted online via email to all board members on April 16, 2024.

B. Principal's Report.

Updates. Governing Board Chair Denise Yoshimori-Yamamoto and Principal Jeremiah met with Ed Noh, the Charter Commission Executive Director who visited on April 18, 2024; Frameworks Team Informational Session #2 SY 2023-2024, April 24, 2024; Charter Commission Frameworks Team visit #1 for SY2024-25 is scheduled for July 30, 2024; and, SafeTALK training (suicide awareness training for faculty and staff) on April 29, 2024 (ULS was the first school to receive this DOE training).

Projects. Purchase of Faculty Computers; Basketball Court Resurfacing (including basketball hoops and rims); Classroom Chairs 1 Set; Elementary Playground refurbished flooring; purchased new Cafeteria Tables and Canopy Shading Structure; purchased a new MPB AV System; and, Castle Memorial A/C and Carpeting (Elementary School).

Recent News. "Marine sponge research at HIMB launches high schooler to international competition (SOEST)," posted by Marcie Grabowski on The School of Ocean and Earth Science and Technology at the University of Hawai'i at Mānoa website; FUN Run and Ohana Day (April 24, 2024); Boys Volleyball Division 2 won ULS's first ever Volleyball Boys State Championship! (the game will be on HNN next week); Graduation on May 24, 2024.

C. Committee Updates.

1. Finance Committee (Tina Keane). Finance Committee met on May 7, 2024. No updates beyond what was previously reported in the Treasurer's Report.
2. Governance Committee (Everett Ohta). No update.
3. Academic Committee (Miki Tomita). Academic Committee met on May 13, 2024, to discuss applying a new framework for the research, professional development, experimentation at ULS. Also received an update on the Academic Performance Indicators.
4. Human Resources (Edward Aquino). No update.

**NEXT MEETING:** July 16, 2024.

**ADJOURNED:** Meeting was adjourned with a motion by Travis Palmeira and seconded by Melvina Nakao at 5:25 PM. The motion was approved unanimously.