

## UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on May 16, 2023, at 4:30PM  
Meeting held Virtual via Google Meets and In-Person at the ULS Building 3, Room 113.

**PRESENT:** Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Karyn Yoshioka, Travis Palmeira, Tina Keane, Ishita Shah, and Aaron Levine, Also attending is Principal Keoni Jeremiah.

**GUEST:** None.

**EXCUSED:** Miki Tomita.

**ABSENT:** Melvina Nakao, Preet Nijjar.

**CALL TO ORDER:** Meeting was called to order by Denise Yohimora-Yamamoto at 433 PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of the April 18, 2023, Governing Board Meeting. Motion to approve the minutes as amended by Everett Ohta and seconded by Travis Palmeira. The motion was approved unanimously with Tina Keane abstaining.

### ORDER OF BUSINESS:

#### I. ON-GOING AND NEW BUSINESS

- A. Charter Contract Update. Chair Yoshimori-Yamamoto reported on work with DAG Kevin Richardson in submitting documentation as required by the Charter Commission; awaiting response from the Charter Commission. Principal Jeremiah presented on the details of the Charter Contract 4.0.
- B. Designation of Authorized Charter Contract Signer. Motion to Designate Chair Yoshimori-Yamamoto as the Authorized Charter Contract Signer by Edward Aquino, seconded by Travis Palmeira. The Motion was approved unanimously.
- C. Student Enrollment Projection (SY2023-2024): Principal Jeremiah Report 452 students
- D. FY2023 3<sup>rd</sup> Quarter Budget Update (Sy2022-2023). GB Treasurer Tina Keane reported on the Finance Committee meeting and reported on the SY 2022-2023 Budget/Projection Report.
- E. FY2024 Budget (SY2023-2024). GB Treasurer Tina Keane reported on the Finance Committee meeting and reported on the FY 2024 Budget (SY 2023-2024) Budget/Projection Report. Principal Jeremiah reported on the fiscal projections. Discussion was had regarding the projected budget. Motion to approve the FY2024 Budget by Everett Ohta, seconded by Travis Palmeira. FY 2024 Budget approved unanimously.

- F. Governing Board Elections. GB Vice Chair Everett Ohta presented on the Governing Board Elections. Voting was conducted online through Election Buddy. Saori Doi and Aron Dote are newly elected governing board members for a three-year term. Preet Nijjar, Everet Ohta and Denise Yoshimori-Yamamoto were elected to another three-year term on the governing board.
- G. Ad Hoc Committee on ULS Facilities Planning. GB Vice Chair Everett Ohta reported on the status of the Ad Hoc Committee. Motion to Approve the appointment of Everett Ohta, Miki Tomita, Edward Aquino, Romeo Gampong, Scott McFarlane by Travis Palmeira, seconded by Aaron Levine. Motion approved unanimously.
- H. HSTA-ULS Supplemental Agreement. Travis Palmeira presented on the supplemental agreement amending portions of the contract. HR Committee is requesting governing board for authorization to engage discussion with HSTA. Motion to Authorize the HR Committee to engage in negotiations with HSTA regarding a Supplemental Agreement with ULS, by Everett Ohta, seconded by Travis Palmeira. The motion was approved unanimously.
- I. WASC Accreditation Update. ULS has been granted a Six-Year Accreditation Status with a mid-cycle report through June 30, 2029 by the Accrediting Commission for Schools, Western Association of Schools and Colleges (ACS WASC). This is excellent news for our school as it marks a significant milestone in our ongoing development.

The ACS WASC Commissioners have determined University Laboratory School meets the ACS WASC criteria for accreditation. This accreditation status is based on all of the information provided by the school, including the self-study report, and the satisfactory completion of the on-site accreditation visit.

Principal Jeremiah discussed the WASC-Schoolwide Action Plan.

- J. SY2022-2023 Update. Principal Jeremiah acknowledged everyone for their hard work during the SY2022-2023.

### III. REPORTS

- A. Treasurer's Report (Karyn Yoshioka). Finance Committee met on May 16, 2023 to discuss the financials as reported. The April 2023 Profit and Loss Statement and Balance Sheet was submitted online via email to all board members on Tuesday, May 9, 2023.
- B. Principal's Report.

Diploma Waiver update- BOE approved. On April 20, 2023, Board of Education granted University Laboratory School a waiver from the High School Graduation Requirements. The exemption applies to incoming freshmen for the life of University Laboratory School's Charter Contract 4.0, effective July 1, 2023 - June 30, 2028 (e.g. classes of 2027, 2028, 2029, 2030, and 2031).

National Speech and Debate Tournament. 2 students qualified for the National Speech and Debate Tournament. 10 years straight that we have had a national qualifier. 20<sup>th</sup> year. Speech and Debate Coach Bill Teter will be retiring this year. Mr. Teter will be taking.

ISEF- International Science and Engineering Fair. Kian S (10<sup>th</sup>) qualified for the nationals.

2023 Fun Run/'Ohana Day

Performing Arts Concerts. Concerts all throughout last week and this week from all grade levels.

Athletics:

Varsity Boys Basketball - Division 2 State Runner Up  
Junior Varsity Basketball - Division 2 ILH Champion  
Varsity Girls Soccer- Division 2 HHSAA State Champion  
Varsity Boys Soccer- Division 2 ILH Champion, HHSAA Division 2 State Runner Up  
Intermediate Boys Soccer - Division 2 ILH Champion  
Intermediate Girls Soccer - Division 2 ILH Champion  
Varsity Boys Judo - ILH Champion  
Varsity Girls Judo - ILH Champion  
Varsity Softball - Division 2 ILH Champions, HHSAA Division 2 State Champions  
Varsity Boys Volleyball - Division 2 ILH Champions, HHSAA Division 2 State Runner Up  
Intermediate Boys Volleyball - Division 2 ILH Champions

ULS will be receiving the Kaimana Award.

Class of 2023 Senior Aloha and Graduation. ULS Senior Aloha and Awards Program, Thursday May 18, 2023; ULS 2023 Graduation, Friday, May 19, 2023 at UH Manoa Andrews Amphitheatre at 530PM.

C. Committee Updates.

1. Finance Committee (Tina Keane). No report other than previously reported in the meeting.
2. Governance Committee (Everett Ohta). Met on May 2, 2023 to discuss governing board elections.
3. Human Resources (Edward Aquino). Met on Monday, May 8, 2023 to discuss HSTA-ULS Supplemental Agreement/Contract.
4. Academic Committee (Aaron Levine). No formal meeting, but Committee met with representatives of the COE with Teacher Education in light of COE phasing out CRDG.

**NEXT MEETING:** July 18, 2023.

**ADJOURNED:** Meeting was adjourned with a motion by Aaron Levine and seconded Travis Palmeira by at 525 PM. The motion was approved unanimously.

**APPROVED: JULY 18, 2023**