

## UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on April 18, 2023, at 4:30PM  
Meeting held Virtual via Google Meets and In-Person at the ULS Building 3, Room 113.

**PRESENT:** Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Karyn Yoshioka, Miki Tomita, Ishita Shah, Melvina Nakao, and Travis Palmeira. Also attending is Principal Keoni Jeremiah.

**GUEST:** None.

**EXCUSED:** Preet Nijjar, Aaron Levine and Tina Keane.

**ABSENT:** None.

**CALL TO ORDER:** Meeting was called to order by Denise Yoshimori-Yamamoto at 4:32 PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of the March 21, 2023, Governing Board Meeting. Motion to approve the minutes as amended by Everett Ohta and seconded by Travis Palmeira. The motion was approved unanimously.

### ORDER OF BUSINESS:

#### I. ON-GOING AND NEW BUSINESS

- A. Diploma Waiver. At the April 13, 2023 Commission General Business Meeting, the Commission recommends the Board of Education approve a waiver from high school graduation requirements for University Laboratory School.

Next Steps: The Commission recommendation will be heard by the Board of Education (BOE) at the BOE- April 20, 2023 General Business Meeting. Chair Denise Yoshimori-Yamamoto and Principal Keoni Jeremiah will be attending the meeting. Action on charter school requests for waivers from Board Policy 102-15, High School Graduation Requirements and Commencement for the term of each school's respective charter contract, for: University Laboratory School

- B. Governing Board Evaluation. Everett Ohta presented on the governing board evaluation and shared the results of the evaluation with the governing board during the Governance Committee Report.

#### III. REPORTS

- A. Treasurer's Report (Karyn Yoshioka). The March 2023 Profit and Loss Statement and Balance Sheet was submitted online via email to all board members on Wednesday, April 12, 2023.
- B. Principal's Report.

Commission leadership transition. Yvonne Lau, who has been the SPCSC Interim Executive Director since February of 2020, took a position with the UH Board of Regents recently. Her last day with the Commission was April 7. On April 13, the Commission at the General meeting, appointed PJ Foehr as Interim Executive Director. Commissioners have initiated the process of searching for a permanent Executive Director.

2023 SPCSC Spring Information Sessions will be held next Tuesday and Wednesday, April 25 & 26. Sessions will both in person at our office at 1164 Bishop Street, Suite 1100 and virtually. The two days will have presentations on the use of ESSER funds, training by Homeland Security on responding to active shooter and threat response situations, HSTA contract info, Hawai'i Teacher Standards Board, Title IX, DOE SpEd, State Ethics, DOE vulnerability assessments and more.

WASC. ULS School Wide Action Plan 2023 (Due to WASC by April 20, 2023).

- Goal 1: Academic- Focus is on ULS' academic program and student learning
- 1a. Review of student learner outcomes (SLOs), standards alignment and curricular scope and sequence to maintain an articulated and comprehensive schoolwide program.
  - 1b. Initiate and support collaborative teaching partnerships to enhance student learning.
  - 1c. Maintain a 21st century learning environment that supports the schools articulated and comprehensive schoolwide program.
- Goal 2: Community- Focus is on ULS' school community
- 2a. Solidify an SEL program (K-5, middle and high) to address continuous student needs.
  - 2b. Develop and implement a teacher evaluation model to support teacher professional growth and development.
- Goal 3: Research- Focus is on ULS' mission and research/development goals
- 3a. Establish a program to support the school's mission to be a partner in the educational research and development community.

State Testing. Testing Schedule: SBAC Gr. 3-5 (April 18); HSA Gr. 5 & 8 (April 19); SBAC Gr. 6 (April 20); SBAC Gr. 7 (April 20); SBAC Gr. 8 (April 20); SBAC Gr. 11 (April 21)

Upcoming Events. April 17, 4th Mid-quarter Progress Report; April 22, Campus Beautification/HI-5 Recycling; April 26, ULS Fun Run/'Ohana Day; April 28, School In-Service-No school; April 29, ULS Spring Banquet (9-12); May 18, ULS Last day of school; and, May 19, ULS Graduation

Performing Arts/Concerts. April 19, Grade 6 Music 6:30pm (MPB); May 9, Elementary Showcase at 6:00pm (MPB); May 11, Orchestra Concert at 6:00pm (Orvis); May 15, Choir concert at 5:00pm (Kennedy); May 15, Band Concert at 6:30pm (Kennedy)

Class of 2023 Senior Aloha and Graduation. ULS Senior Aloha and Awards Program Thursday, May 18, 2023. ULS 2023 Graduation, Friday, May 19, 2023, UH Mānoa Andrews Amphitheater, 5:30pm.

C. Committee Updates.

1. Finance Committee (Karyn Yoshioka). No report.
  2. Governance Committee (Everett Ohta). Met on April 4, 2023 to discuss the GB Evaluations and Elections. Governing Board currently has two vacancies.
  3. Human Resources (Travis Palmeira). No report.
  4. Academic Committee (Miki Tomita). Met on April 10, 2023 to review the Charter Contract Academic Performance framework. The Academic Committee will be meeting with the College of Education April 27, 2023.
- IV. Executive Session. Executive Session at 456 PM. Close of Executive Session at 505PM.

**NEXT MEETING:** May 16, 2023.

**ADJOURNED:** Meeting was adjourned with a motion by Travis Palmeira and seconded Melvina Nakao by at 506 PM. The motion was approved unanimously.

Approved 5/16/2023