

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on January 17, 2023, at 4:30PM
Meeting held Virtual via Google Meets and In-Person at the ULS Building 3, Room 115a.

PRESENT: Denise Yoshimori-Yamamoto, Tina Keane, Edward Aquino, Travis Palmeira, Aaron Levine, Melvina Nakao, Preet Nijjar and Ishita Shah. Also attending is Principal Keoni Jeremiah.

GUEST: None.

EXCUSED: Everett Ohta, Miki Tomita, and Karyn Yoshioka.

ABSENT: None

CALL TO ORDER: Meeting was called to order by Denise Yoshimori-Yamamoto at 4:30 PM.

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the November 15, 2022 Governing Board Meeting. Motion to approve by Preet Nijjar and seconded by Travis Palmeira. The motion was approved unanimously.

ORDER OF BUSINESS:

I. ON-GOING AND NEW BUSINESS

A. Charter Contract Renewal Update. The Charter Commission approved the renewal of the ULS's charter contract for a five-year term with the condition that the school provide an AG-approved affiliation agreement or other appropriate legal document by May 31, 2023. Chair Denise Yoshimori-Yamamoto and Principal Keoni Jeremiah will work with DAG Kevin Richardson to review the affiliation agreement for approval.

B. WASC Accreditation Update. Principal Jeremiah presented on the following:

1) WASC Self-study write-up: ASC self-study write-up (due October-November 2022.); Second draft - GB #2 (due January 5, 2023); Third draft -GB/Academic Excellence Committee #3 (due January 17, 2023).

2) Chapter V: Schoolwide Action Plan.

3) Prepare for WASC visit (February); WASC visit (March 6-9, 2023) will be in-person; Visiting Committee: Dr. David E. Brown, Chair, Mrs. Carol E. Seielstad, Member, Mrs. Susan Chandler. GB members will be asked to help with the preparation of the February visit.

III. REPORTS

A. Treasurer's Report (Tina Keane). The December 2022 Profit and Loss Statement and Balance Sheet was submitted online via email to all board members on Monday, January 9, 2023.

B. Principal's Report.

ULS started with a strong 2nd semester. ULS held its Homecoming Week (January 9 to 13) with a Basketball Game and Alumni Dinner on January 14, 2023; Speech Team participated in the Big Island Tournament with several team members qualifying; Teachers received Panorama Survey Reports; School Quality Survey was sent out to the ULS parents; and January 9, 2023 was opening of the admission cycle for SY2023-24 along with the intent to return form for current families.

C. Committee Updates.

1. Finance Committee (Tina Keane). No report.
2. Governance Committee (Everett Ohta). No report.
3. Human Resources (Edward Aquino). No report.
4. Academic Committee (Aaron Levine). Met on January 9, 2023. Generally discussed WASC, Principal Jeremiah met with the new interim CRDG director and she indicated continued support for ULS partnership on research, discussed with some other COE stakeholders.

NEXT MEETING: February 21, 2023.

ADJOURNED: Meeting was adjourned with a motion by Travis Palmeira and seconded by Preet Nijjar by at 4:51 PM. The motion was approved unanimously.

Approved 2/21/2023