

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on September 20, 2022, at 4:30PM
Meeting held Virtual via Google Meets and In-Person at the ULS Building 3, Room 113.

PRESENT: Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Aaron Levine, Travis Palmeira, Melvina Nakao, Karyn Yoshioka, Ishita Shah, Preet Nijjar and Miki Tomita. Also attending is Principal Keoni Jeremiah.

GUEST: PJ Foehr.

EXCUSED: Tina Keane

ABSENT: None.

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:34 PM.

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the July 19, 2022. Motion to approve by Melvina Nakao and seconded by Everett Ohta. The motion was approved with Denise Yoshimori-Yamamoto, Karyn Yoshioka, and Preet Nijjar abstaining.

ORDER OF BUSINESS:

I. ON-GOING AND NEW BUSINESS

- A. WASC Accreditation and Contract Renewal Status. Six-year status ends June 2023; Self study; WASC visit.

Charter Contract Renewal: Current contract ends June 30, 2023; Charter Contract 3.0 Renewal Site Visit#2 with the Frameworks Team – September 26, 2022 - Keoni, Leah, Shareef, and Denise to attend.

The Commission will issue the actual prepopulated renewal application form to each individual school after the academic data for the 2021-2022 school year is available in November 2022, which will initiate the renewal timeline, per HRS Section 302D-18(b) and Hawai'i Administrative Rule Section 8-505-12. Schools may, however, use these application documents to prepare for renewal ahead of the timeline.

Contract Renewal Timeline:

September 26, 2022	Site Visit - # 2
October 2022	Site Visit - # 3 (if needed)
November 1, 2022	Schools receive official renewal application (pre - populated with school specific information)
November 15, 2022	Renewal performance report issued (Section 302D- 18(b), HRS)
December 15, 2022	Schools complete contract renewal application. Schools can also: respond to the performance report and any identified weaknesses, deficiencies, or concerns; submit any corrections or clarifications to the report; and request a hearing. (Section 8- 505- 12(c), HAR)

January - February 2023	Commission decides on contract renewal (Section 302D- 18(e), HRS and Section 8- 505- 13 (a), HAR)
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Contract Renewal Site Visit No. 2 Schedule. The agenda planned includes:

12:30-1:30	Meet with school leadership to go through the Renewal Checklist Goal--Ensure shared understanding of, and provide guidance for, the tasks that need to be completed on the checklist.
1:30-3:00	Classroom visits (part of the team) Goal--Observe teaching and learning for grades listed in your contract. Organizational/Financial Frameworks (part of the team) Goal--Ensure items are on hand, in place, and/or up to date
3:00-3:30	Meet with school leadership Goal--Confirm expectations and next steps in the process.

- B. Governing Board Retreat. Schedule will be prepared and sent to the committee heads before the date.

III. REPORTS

- A. Treasurer's Report (Karyn Yoshioka). The August 2022 Profit and Loss Statement and Balance Sheet was submitted online via email to all board members on Friday, September 16, 2022. A question and discussion was raised regarding a funding item related to athletics.

- B. Principal's Report.

School 2022-2023 Year current Enrollment Count: 450, Charter Schools: 12,116, DOE Schools: 156,518

Upcoming Compliance Requirements: Annual Financial Audit Fiscal Year 2021-2022 due November 1, 2022; 1st Quarter Financial Statement Fiscal Year 2022-2023 due November 1, 2022; School year calendar for 2023-24 is due January 6, 2023.

Upcoming reports: Strive HI and state test scores; and Updated Assessment Data

Updates:

Health and Safety (mask mandate will be reevaluated at the end of the first quarter on September 30, 2022; PCR testing requirements will be evaluated as well); Fall Break is October 3 to 7; Facility Improvements: Multipurpose Building - Roof Replacement, with a mid-November completion date; Panorama Student Survey with School Climate Items (Panorama Education, Inc. will continue to be the provider of the student perception survey for SY 2022-2023) and the survey administration will be all online; DOE will host a School Safety Conference on October 3-5, 2022 (members of ULS administrative team will be attending).

Act 113 – Menstrual Equity Act/No Ka Waimaka Lehua: The 2022 Legislature passed this legislation which requires the Department of Education and public charter schools to make available and distribute menstrual products to students. This act was effective as

of July 1, 2022; Funds have been allocated and released to the DOE; DOE developed a formula for equitable distribution among all public schools; Each charter school has been allocated funds; funds will be distributed to charter schools in the next few weeks.

Schools will be responsible for purchase and distribution of products to their students;

Note: ULS has always made available menstrual products to students before this law.

Ho'omana Project: Ho'omana Project: The purpose of the project is to raise awareness for mental health and to nurture and build community connections and support with our high school students. Addressing mental health awareness and needs are especially important at this time due to the ongoing endemic and the aftermath of the pandemic where the mental health of students have declined.

Anchor Boxes: Boxes of support and materials that are made available to students; project by 3 ULS Counselors and teacher (Hawai'i Positive Engagement Project 's (H-PEP).

SEL in Action Award: Ms. Betty Skiles received an \$8,000 grant to help with suicide awareness project (Sources of Strength).

Hawai'i Legislature Act 46 and Act 210: On September 15, 2020, Governor Ige signed into law Act 46, which re-prioritizes early learning opportunities as a priority. Included in the law is the requirement to administer a Kindergarten Entry Assessment (KEA) within the first 30 days of each child's admission into kindergarten. Act 46 was further amended in Act 210; Charter Schools including ULS are now included in this statewide assessment.

PSAT/NMSQT (Preliminary Scholastic Aptitude Test/ National Merit Scholarship Qualifying Test): ULS will be administering the PSAT/NMSQT (Preliminary Scholastic Aptitude Test/ National Merit Scholarship Qualifying Test) to students in grades 10 and 11. The PSAT/NMSQT provides great practice for the SAT®. Students will get personalized feedback on their skills to help them improve before taking the SAT. For juniors, the PSAT/NMSQT offers them the opportunity to qualify for scholarships that can help pay for college. The PSAT/NMSQT also connects students with colleges and universities across the country. The test will be held during school on Wednesday, October 12, 2022.

National Recognition Program Award: Congratulations to senior Tori Y., and junior Maile A., who earned academic honors from the College Board's National Recognition Programs. Our students earned this recognition because of their academic achievements in school and outstanding performance on the PSAT/NMSQT®, PSAT™ 10, and/or AP® Exams. They've accomplished these milestones during an immensely demanding period of their high school career.

These National Recognition Programs grant underrepresented students with academic honors that can be included on college and scholarship applications and connect students with universities across the country, helping them stand out during the admissions process.

Partnership: College of Education-Student teachers for the fall semester: 2 art student teachers, 1 PE student teacher, 1 DLN student teacher, 1 choir student observer, and 1 Social Studies

Ho'ōla 'Āina Pilipili Community Garden (COE assistant professor Summer Maunakea)

C. Committee Updates.

1. Finance Committee (Karyn Yoshioka). No report other than what was previously reported on. Audit is currently being done by CW Associates.
2. Governance Committee (Denise Yoshimori-Yamamoto). Met on September 6, 2022. Discussed updates to WASC draft report and the draft agenda for the Governing Board retreat.
3. Human Resources (Edward Aquino). Met on September 8, 2022. Discussed section A.4 (Leadership and Staff Schoolwide Organization for Student Achievement) of the WASC draft report. Scheduled to meet on Thursday, September 29, 2022, to finalize the Committee response.
4. Academic Committee (Aaron Levine). Met on September 12, 2022. Discussed setting goals for the upcoming school year – including possible partnerships and ULS's research; discussed charter contract expectations; and discussed draft report for WASC accreditation.

NEXT MEETING: October 18, 2022.

ADJOURNED: Meeting was adjourned with a motion by Aaron Levine and seconded Melvina Nakao by at 507 PM. The motion was approved unanimously.

APPROVED: OCTOBER 18, 2022