

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on May 17, 2022, at 4:30PM
Meeting held Virtual via Google Meets and In-Person at the ULS Building 3, Room 113.

PRESENT: Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Preet Nijjar, Aaron Levine, Melvina Nakao, Ishita Shah, Kara Suzuka and Tina Keane. Also attending is Principal Keoni Jeremiah.

GUEST: PJ Foehr.

EXCUSED: Travis Palmeira, and Karyn Yoshioka

ABSENT: Miki Tomita

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto, at 4:36PM.

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the April 19, 2022. Motion to approved as amended made by Everett Ohta and seconded by Melvina Nakao. Approved unanimously.

ORDER OF BUSINESS:

I. ON-GOING AND NEW BUSINESS

- A. SY21-22 Update. Last couple of days of the SY21-22. Principal Jeremiah thanked the Governing Board for the support. Last day for the students is on Thursday, May 19, 2022 and graduation is on Friday, May 20, 2022.
- B. Charter Commission Renewal Site Visit Update. Initial site visit was on May 13, 2022, 8-11am. Four Commission staff members visited ULS to ask questions and explain the process of the charter contract renewal. ULS submitted its self reflection; second site visit in September will involve classroom observation. The timeline is as follows:

June-July 2022- Renewal Application form to full Commission for approval

September- Second Site visit to ULS will be scheduled

November 1- Schools receive official renewal application (pre-populated with school specific information)

November 15- Renewal performance report issued (Section 302D-18(b), HRS)

December 15, 2022- Schools complete contract renewal application. Schools can also: respond to the performance report and any identified weaknesses, deficiencies or concerns; submit any corrections or clarifications to the report; and request a hearing. (Section 8-505-12(c), HAR)

January - February 2023- Commission decides on contract renewal (Section 302D-18(e), HRS and Section 8-505-13 (a), HAR)

January - February 2023- Commission notifies contract holder in writing of its decision to renew or not renew contract. Commission simultaneously notifies BOE of its decision. (Section 302D-18(j), HRS and Section 8-505-13(b), HAR)

The commission members also provided information on the specifics of the application for Contract Renewal and changes to terms which includes additional opportunity for schools to provide school specific initiatives, systems, and tools used to monitor growth and well-being during the pandemic as recommended by the P&A Committee at the April 14, 2022 meeting.

- C. Board Elections. (Everett Ohta). Online elections was held with 11 of the 12 members voting. Tina Keane, Travis Palmeira and Karyn Yoshioka were reelected to another term on the governing board. Kara Suzuka will be stepping down from the governing board at the end of her term in June.

III. REPORTS

- A. Treasurer's Report (Preet Nijjar). The Profit and Loss Statement and Balance Sheet for April 2022 that was submitted online via email to all board members on May 10, 2022. Discussion was had on the financial report. Per Principal Jeremiah, ULS just received the final installment of the third per-pupil allocation and will be reported at the July Governing Board Meeting. Per Board Member Nijjar, CW Associates was just approved for external audit.

- B. Principal's Report.

Diploma Waiver Update. On April 21, 2022, the Board of Education ("Board") granted ULS a waiver to the graduation requirements set forth in Board Policy 102-15, entitled "High School Graduation Requirements and Commencement." The Board approved ULS's waiver request and the graduation requirements described in the memorandum from the State Public Charter School Commission ("Commission") dated April 14, 2022 for the term of ULS's current charter contract.

Clarification regarding the length of effectiveness of the waiver granted by the Board. The waiver the Board previously granted to ULS on June 20, 2019 applied to students entering ULS as freshmen from the 2019-2020 through 2021-2022 school years (specifically, the graduating classes of 2023, 2024, and 2025). According to the Commission, ULS's current charter contract expires on June 30, 2023. Therefore, the current waiver applies to students entering ULS as freshmen during the 2022-2023 school year and expecting to graduate in 2026.

4th Quarter School Events.

Performing Arts Concerts. There were six (6) concerts. (Thursday, May 5 (Gr 6-7 Band); Monday, May 9 (Gr 6-12 Orchestra); Tuesday, May 10 (Gr 2-5 Music); Thursday, May 12 (Gr K-1 Music & Drama Performance); Monday, May 16 (Gr 8-12 Band); and, Tuesday, May 17 (Gr 6-12 Choir).

Awards and Recognitions Programs. Grades 6-8 (End of Year Assembly and Awards Program- Thursday, May 19); Grades 9-11 (End of Year Assembly and Awards Program- Thursday, May 19); and Grade 12 (Senior Awards and Aloha Program)

C. Committee Updates.

1. Finance Committee (Preet Nijjar). No report other than what was previously reported.
2. Governance Committee (Everett Ohta). Board Evaluation Survey will be going out to the governing board members.
3. Human Resources (Edward Aquino). Given the completion of the Supplemental Agreement, HR will start working the principal regarding reconvening the working group for the teacher evaluation. Also discussed performance evaluation for the Administrative Team.
4. Academic Committee (Aaron Levine). Met on Tuesday, May 10, 2022. Discussed WASC Accreditation.

IV. EXECUTIVE SESSION

A. Personnel Matter.

NEXT MEETING: July 19, 2022

ADJOURNED: Meeting was adjourned with a motion by Preet Nijjar and seconded by Melvina Nakao at 530 PM. Motion approved unanimously.

APPROVED: JULY 19, 2022