

## UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on February 15, 2022, at 4:30PM  
Virtual Meeting (via Google Meets)

**PRESENT:** Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Preet Nijjar, Kara Suzuka, Karyn Yoshioka, Melvina Nakao, Travis Palmeira, Tina Keane, Miki Tomita and Ishita Shah present. Also attending is Principal Keoni Jeremiah.

**GUEST:** PJ Foehr

**EXCUSED:** None

**ABSENT:** Aaron Levine

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto, at 4:32PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of January 18, 2022. Motion to approve was made by Melvina Nakao and seconded by Preet Nijjar. Approved with Tina Keane abstaining.

### ORDER OF BUSINESS:

#### I. ON-GOING AND NEW BUSINESS

- A. SY21-22 Update. ULS updated and implemented the ULS COVID-19 health and safety guidance as well as made changes to our daily program to ensure a safe school experience for all. Since the update, ULS sent a school memo on 01/20/2022 highlighting the update.

ULS resumed in-person learning on Monday, January 24, 2022, for students in grades K-12.

ULS started COVID-19 testing began on January 20 for athletes and anyone interested; Athletes are required to submit to COVID-19 for participation in ILH contests (starting on Monday, January 24 any athlete participating in winter and spring sports will need to have a negative COVID-19 test 48 hrs before each contest/game/match/meet); ULS implemented new lunch procedures of students signing in to help with contact tracing.

- B. SY 22-23 Calendar. Proposed changes to the University Laboratory School - 2022-2023 School Calendar (Approved 10/19/2021): Thursday, December 15 to a full school day; Friday, December 16 to a full school day; 168 student days. Discussion was had regarding the reasons for the change to the calendar. Motion to approve the changes to the calendar as proposed made by Edward Aquino and seconded by Preet Nijjar. Approved unanimously.
- C. ULS Conflict of Interest and Disclosure Policy. Draft revision of Conflict of Interest and Disclosure Policy was submitted by the Governance Committee for board review but in the interim the State Ethics Commission issued its own conflict of interest policy. The Governance Committee will need to review the State Ethics Commission Policy to see if

additional revisions to the draft needs to be made. Decision on the draft will be deferred to the next meeting.

### III. REPORTS

A. Treasurer's Report (Preet Nijjar). A copy of the Treasurer's Report (Governing Board Budget for Fiscal Year 2022/Second Quarter Update (as of 12/31/2022), Profit and Loss Statement and Balance Sheet) for January 2022 was submitted online via email to all board members on February 8, 2022. Discussion was had regarding the budget related to facility rentals for athletics.

B. Principal's Report.

ULS Diploma Waiver Request – 2022: ULS Class of 2026 will need a diploma waiver as previously made for 2023, 2024 and 2025. ULS is awaiting guidance from the Charter Commission and BOE, regarding the process to submit a request for the diploma waiver to the Board of Education. Consistent with the waiver granted by the BOE to ULS in 2013 and 2019, ULS is requesting a diploma waiver to maintain its graduation requirements that differ from Board Policy 102-15 for the school years 2022-2023 and subsequent years as determined by the Commission or BOE.

COE Spring Semester Research Project entitled, *Kuhikuhina Kaulike: Promoting Instructional Conversations for Equitable Participation (ICEP)*. Two ULS faculty members will be participating in a COE research project entitled. ICEP is a teaching method that focuses on classroom discussions between the teacher and the students. This method promotes conceptual development in children and fosters participation of all students in classroom discussions. This project aims to use the data collected to develop a system for teachers to plan and manage classroom discussions that promote students' understanding and participation of the content being taught. This is the second time ULS faculty members have participated in the ICEP research project. The first project focused on elementary grade levels to which our K/1 teacher and students participated. This second project focuses on middle school grade levels. ULS math teacher Cynthia Twibell (Gr. 6 and 8) and ULS English teacher Jackie Jarrell (Gr. 7) will conduct research and collect data in their classes this semester.

Commercial Sexual Exploitation of Children (CSEC) training by Ho`ōla Nā Pua. Faculty and Staff participated in the CSEC training on February 9, 2022.

Athletics updates: 5 ULS swimmers qualified for the state tournament in Hilo (March 4-5); Girls Pac 5 Soccer qualified for the state tournament- 4 ULS students (Feb 23-26); 4 ULS wrestlers are in the ILH championships; and Boys basketball playoffs begin Feb 15; Spring sports starting now include: Baseball, Softball, Track and Field, Girls Varsity Tennis, Golf, Judo, and Boys Volleyball. Over 100 ULS students have signed up for Spring sports.

eSports: Inaugural Season (February-April 2022). HHSAA sponsored. Principal Jeremiah shared information regarding eSports, the games being played, participation, and the number of participating schools.

2022 Hawaii Regional Scholastic Art Exhibition results. All ULS students participated in the Art Exhibition. ULS students received 1 Gold Key Awards (Under consideration for National Award) (Local exhibition); 2 Silver Key Awards (Selected for the local exhibition); and 15 Honorable Mentions.

C. Committee Updates.

1. Governance Committee (Everett Ohta). The Governance Committee met earlier in February to discuss the conflict-of-interest policy but the status has since changed as discussed above, as well as the continuance of the emer
2. Finance Committee (Preet Nijjar ). Nothing to report.
3. Human Resources (Edward Aquino). Status quo. Principal met with the faculty to discuss the single issue regarding the request to have one extra grading day. Still awaiting response from the faculty representative.
4. Academic Committee. Deferred to the next Governing Board Meeting.

**NEXT MEETING:** March 15, 2022

**ADJOURNED:** Meeting was adjourned with a motion by Everett Ohta and seconded by Preet Nijjar at 509 PM. Motion carried unanimously.

**APPROVED AS AMENDED MARCH 15, 2022**