

## UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on January 18, 2022, at 4:30PM  
Virtual Meeting (via Google Meets)

**PRESENT:** Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Preet Nijjar, Kara Suzuka, Aaron Levine, Karyn Yoshioka, Melvina Nakao, Miki Tomita and Ishita Shah present. Also attending is Principal Keoni Jeremiah.

**GUEST:** PJ Foehr

**EXCUSED:** None

**ABSENT:** Tina Keane and Travis Palmeira.

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto, at 4:33 PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of the November 16, 2021, meeting as amended was made by Everett Ohta and seconded Melvina Nakao. Approved unanimously with Denise Yoshimori-Yamamoto and Preet Nijjar abstaining.

### ORDER OF BUSINESS:

#### I. ON-GOING AND NEW BUSINESS

##### A. SY21-22 Update.

Fall 2021: In-person learning for the whole semester (August 9-December 16) with 4 positive COVID-19 cases.

Spring 2022: Semester started with in-person learning (January 4-6) then moved to distance Learning (January 7-21); ULS is scheduled to resume In-person learning on January 24. Transition to distance learning was seamless.

PPE/preparations: Distributing more PPEs to faculty and staff; focusing on lunch period; trying to purchase more picnic tables for the outdoor sitting area.

Enhanced air quality and STEM opportunity: Box fans can also be used to create "do it yourself" air cleaners using MERV-13 air conditioning filters. You may have heard of the grassroots effort to create "Corsi-Rosenthal Boxes" (CR Boxes). CBS Evening News, which featured, among others, a Hawaii elementary school student.

School Health Aide: Health Aide started today, January 18, 2022.

School Memos: 01/03/2022 - Welcome to new semester/health and safety memo; 1/06/2022 - Positive COVID-19 notification and move to distance learning; 01/07/2022 - Positive COVID-19 notification ; 01/10/2022 -Positive COVID-19 notification; 01/12/2022 - Positive COVID-19 notification; 01/13/2022 - Extension of distance learning to 1/21.

Extension of Distance Learning. ULS is making several changes to 1) better align ourselves with the new Department of Health interim guidance for K-12 schools; 2) allow for a safe and organized return to in-person learning and, 3) provide testing support to our ULS families.

ULS will be releasing new ULS Health and Safety (COVID-19) protocols based on the DOH guidance that was released on January 11, 2022. These new ULS protocols will be shared with families this week.

The DOH Interim Guidance for K-12 Schools: *Disease Outbreak Control Division | COVID-19 | Guidance for Schools* was shared with the governing board.

The Summary of Guidance for School Changes, updates as of January 11, 2022: <https://health.hawaii.gov/coronavirusdisease2019/files/2022/01/Home-Isolation-and-Quarantine-Guidance-for-Schools.pdf> was also shared with the governing board.

ULS will also be making changes to certain areas of our daily school program to mitigate the number of students affected by a positive case in school. The ULS Health and Safety Protocols - Updates as of 1.18.2022 was also shared with the governing board.

The Hawai'i Department of Health is reviewing its Guidance for Schools to incorporate recent recommendations for schools from the CDC and will update the full guidance document soon. In the Interim, the department has released interim Guidance for K-12 Schools surrounding reduced 5-day isolation and Quarantine.

### III. REPORTS

A. Treasurer's Report (Preet Nijjar). A copy of the Treasurer's Report (Profit and Loss Statement and Balance Sheet) for November and December 2021 was submitted online via email to all board members on January 17, 2022. A First Quarter Budget Comparison was also submitted via email on January 18, 2022, for review.

B. Principal's Report.

Admissions for SY 2022-2023: online applications are available January 10 through March 4, 2022.

Facility Projects: due to the weather and rain, there was an emergency tree removal work in the courtyard (in front of the office); CM project; Rain damage/leaks; MPB re-roofing

Recognizing the Girls Varsity Volleyball who won the Division II State Championship. Players were individually recognized with a letter of recognition from the State Senate.

C. Committee Updates.

1. Governance Committee (Everett Ohta). The Governance Committee met on January 11, 2022, to discuss the continuation of GB meeting through Google Meets and the

revision to the conflict-of-interest policy (which was shared to the governing board). The draft will be forward to the governing board via email for further review.

2. Finance Committee (Preet Nijjar ). Nothing to report.
3. Human Resources (Travis Palmeira). The Human Resource Committee met on Thursday, January 13, 2022. Principal met with the faculty department chairs to discuss the grading time issue. Awaiting a response.
4. Academic Committee (Aaron Levine). The Academic Committee met on January 11, 2022. Charter contract is up for renewal in June 2023; ULS will be working with the commission on the diploma waiver; WASC accreditation in person visit is scheduled for March 6-9, 2023; continued discussion regarding ULS and its role as a laboratory school.

**NEXT MEETING:** February 15, 2022

**ADJOURNED:** Meeting was adjourned with a motion by Aaron Levine and seconded by Everett Ohta at 520 PM. Motion carried unanimously.

**APPROVED: FEBRUARY 15, 2022**