

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on September 21, 2021, at 4:30PM
Virtual Meeting (via Google Meets)

PRESENT: Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Preet Nijjar, Kara Suzuka, Aaron Levine, Melvina Nakao, Miki Tomita, Travis Palmeira, and Ishita Shah present. Also attending is Principal Keoni Jeremiah.

GUEST: PJ Foehr

EXCUSED: Karyn Yoshioka and Tina Keane

ABSENT: None

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:32PM

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the August 17, 2021 meeting was made by Travis Palmeira and seconded Preet Nijjar. Approved unanimously.

ORDER OF BUSINESS:

I. ON-GOING AND NEW BUSINESS

A. SY21-22 Update.

Daily in-person ULS teaching and learning in a safe and healthy way. ULS follows the DOH COVID-19 Guidance for Schools; Information on Student and Parent Handbook which includes Health and Safety sections is also on the School Website.

New Desks arrived. Most desks have been assembled and moved to classrooms. ULS had one positive COVID-19 case on September 4, 2021.

ULS now has a School Health Aide beginning October 4, 2021. The Aide is helping with contact tracing.

On-going school activities: Match Competitions; Speech and Debate and Athletics continue; exploring the best ways to make these activities happen in light of COVID-19.

Planning for other purchases and projects: Resurface the PE/basketball courts, elementary playground, outdoor learning spaces, science classroom improvements, MPB A/V equipment, technology upgrades.

B. Vaccinations.

ULS submitted a vaccination report to the Hawaii Public Charter School Commission.

ULS sent letters to parents re: implementing a vaccination requirement for student-athletes (upcoming spring and winter sports).

Executive Order No. 21-07 Relating to Access To State Property: visitors and contractors entering the campus longer than 10 minutes must comply with Executive Order No. 21-07 requiring contractors and visitors to provide vaccination/testing status to enter state facilities.

III. REPORTS

A. Treasurer's Report (Preet Nijjar). A copy of the Treasurer's Report (Profit and Loss Statement and Balance Sheet) for August 2021 was submitted online via email to all board members on September 15, 2021. Auditors began doing field work on August 16, 2021, with ULS Business Manager; audit will be completed at the end of the week and will meet with the Finance Committee to review the report and will present the report at the upcoming governing board meeting.

B. Principal's Report.

The following reports will be reviewed in the upcoming governing board meeting: Annual Audit Report and the 1st Quarter Financials which are due to the Commission on November 1, 2021, and, the 2022-2023 School Year Calendar which is due to the Commission on January 7, 2022.

Additional upcoming reports include the following: Strive HI and state test scores; DOE School Quality survey; Updated Assessment Data

ULS will be a part of a funded grant that Dr. Naomi Rombaoa -Tanaka, Faculty of the COE/CDS wrote for H-PEP (Hawai'i Positive Engagement Project) H-PEP's efforts are to address the damaging effects caused by the trauma of the COVID-19 pandemic and to improve wellness and learning outcomes for Native Hawaiian students, educators, and their families. This project aligns well with ULS's commitment to supporting and developing the social and emotional well-being of our students. Specific to H-Pep, this project further supports ULS Native Hawaiian students, which make up about 27% of our student population. ULS will be one of the priority sites and will share information with our parents and students when the cohorts/services open. Participants will be able to apply for support to implemented well-being and/or literacy projects within the school.

C. Committee Updates.

1. Governance Committee (Everett Ohta). The Governance Committee met and discussed the committee's goals during the upcoming school year; decided to focus in reviewing and updating ULS policies. Review the conflict-of-interest policy for the upcoming year.
2. Finance Committee (Preet Nijjar). No report other than Treasurer's and Update Report.
3. Human Resources (Travis Palmeira). Human Resource Committee informally met on September 14, 2021 The committee updated the board on discussion with the union in the implementation of the supplemental agreement; renew by letter as status quo.

4. Academic Committee (Aaron Levine). Academic Committee met on September 14, 2021 and discussed the new academic performance framework that was approved by the Commission which will be implemented with the charter contract in 2023. The committee also reviewed the WASC report and continued to discuss the meaning of the lab school.

NEXT MEETING: October 19, 2021

ADJOURNED: Meeting was adjourned with a motion by Travis Palmeira and seconded by Preet Nijjar at 5:17PM. Motion carried unanimously.

APPROVED: OCTOBER 19, 2021