

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on August 17, 2021, at 4:30PM
Virtual Meeting (via Google Meets)

PRESENT: Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Preet Nijjar, Kara Suzuka, Aaron Levine, Miki Tomita, Travis Palmeira, Tina Keane, Melvina Nakao and Ishita Shah present. Also attending is Principal Keoni Jeremiah.

GUEST: PJ Foehr

EXCUSED: Karyn Yoshioka

ABSENT: None

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:32PM

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the July 20, 2021 meeting was made by Everett Ohta and seconded Tina Keane. Approved unanimously.

ORDER OF BUSINESS:

I. ON-GOING AND NEW BUSINESS

- A. SY21-22 Update. Return to daily in-person ULS teaching and learning in a safe and healthy way.

COVID-19 Guidance for Schools from DOH- Hawaii (July 30, 2021); ULS is not required to follow DOE guidance but is required to follow DOH guidance.

Student-Parent Handbook includes: a) Health And Safety Protocols (Covid-19); b) Response Procedures To Covid-19; c) ULS Learning Models (Covid-19); and d) and other school information.

ULS will be updating sections related to the following: a) Sibling and Household Members of Individuals Who Become Sick at Home or at School; b) When close contacts are identified at school; and, c) Travel

Meal Program Update: Participation in Seamless Summer Option (SSO) in school year 2021-22. This program allows ULS to provide lunch for every student this school year.

The school asked the parents that before they sign up their child for free lunch, to discuss with your child the importance of picking up their lunch and eating their lunch. ULS wants to keep “food waste” low to avoid unnecessary issues. While the lunch is free to parents, ULS is paying for the cost of the meals that is not covered by the federal free lunch program.

Parents are still highly encouraged to submit their Free and Reduced-Price Lunch Meal Benefits applications, as information derived from the application may impact eligibility for other programs, such as Pandemic Electronic Benefit Transfer (P-EBT) food assistance and waiver of college entrance exam fees.

August daily meal count is 296 and September meal order form is being sent out this week.

- B. Vaccinations. On August 5, Governor David Ige signed an emergency proclamation establishing vaccination and testing policy for state employees.

By Monday, August 16, 2021, all state employees must provide their vaccination status to their department, office, or agency. COVID-19 Vaccination Status Attestation Form.

Multiple emails from the Deputy AG and the Charter School Commission with directives to follow.

ULS employees are in compliance with the Vaccine and Testing Policy.

III. REPORTS

- A. Treasurer’s Report (Preet Nijjar). A copy of the Treasurer’s Report (Profit and Loss Statement and Balance Sheet) for July 2021 was submitted online via email to all board members on August 9, 2021. ULS received the first per pupil allocation for SY 2021-2022; CW Associates are conducting audit field work during the week of August 16-20, 2021.

- B. Principal’s Report.

OECD Test for Schools. ULS is a past participant; there is a new testing company with a different online process.

OECD A student assessment tool geared for use by schools and networks of schools to support research, benchmarking and school improvement efforts. The assessment tool provides descriptive information and analyses on the skills and creative application of knowledge of 15-year-old students in reading, mathematics, and science, comparable to existing PISA scales.

OECD Test for Schools provides a unique holistic health check of our school’s performance and culture, offering valuable insights on learning environment, socio-emotional health and how well your students can apply their knowledge to real-world problems. This year’s test administration includes the Global Crises Module, an additional questionnaire that helps you pinpoint how your school and students may have been affected by the COVID-19.

Official Enrollment Count -2021-22: ULS has 449 students.

ULS Admissions Update (2021-22): The University Laboratory School’s admissions policy was changed during the 2020-2021 school year, due to *HRS, §302D-34(d) being repealed* on July 1, 2020.

In the 2021-2022 admissions cycle, ULS as a Hawai’i public charter school, is transitioning from being in compliance with Hawaii Revised Statutes, §302D-34(d) to Hawaii Revised Statutes §302D-34. The ULS admissions policy can be found at this [link](#).

ULS Admissions Event Dates (2021-2022):

December 1, 2020	Announcement of Admissions Information on school website and office
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January 6, 2021	Opening of admissions application period. Applications made available beginning at 8:00 a.m.
March 3, 2021	Closing of admissions application period. Deadline 4:00pm for admissions applications.
March 17, 2021	Lottery
March 17-24, 2021	Communicate results to families
April 7, 2021	Deadline for acceptance of selection and enrollment forms
March 31, 2021	Returning families complete Intent to Return forms
April-July	Manage waitlists and seated lists
Early August	Deliver student data to SIS and welcome students

First year of the new lottery system.

Data: 1,216 total applications submitted during Admissions Period (includes 108 late apps); 77 admitted; Out of the 77 admitted, 40 were admitted through 1st priority, 5 were admitted through 2nd priority, and 32 through regular lottery.

2021-2022 Kindergarten: 232 total applications; 10 accepted, 1 decline; 8 accepted = 1st Priority; 1 accepted = 2nd Priority; 1 accepted = lottery admission; M:F = 5:5

2021-2022 Non-entry grade levels (K-8): 1st Grade: 1 accepted = 1st priority (M:F = 5:5); 3rd Grade: 1 accepted = 1st priority (M:F = 5:5); 4th Grade: 1 accepted = 1st priority (M:F = 4:6); 7th Grade: 2 accepted -- 1st priority + lottery (M:F = 29:27); 8th Grade: 2 accepted = both 1st priority (M:F = 29:27)

2021-2022 Non-entry grade levels (9-11): 9th Grade: 8 accepted (6 = 1st priority, 1 = 2nd priority, 1 = lottery (M:F = 26:30)); *10th Grade: 5 accepted (2 = 1st priority, 3 = lottery (M:F = 23:33); 5 Males withdrew, 5 Females were accepted); 11th Grade: 1 accepted (1st priority (M:F = 27:29)

Research Project

ULS has one CRDG-ULS research project implementing innovative research-based science curriculum in the 5th grade.

Upcoming Reports/Items Due

Annual Budget is due on September 1; Governing Board Roster - GB roster is due September 1; English Language Learners report due September 2; School year calendar for 2022-23 is due January 7, 2022. HTSB Reports due monthly.

C. Committee Updates.

1. Finance Committee (Preet Nijjar): No report other than Treasurer's and Update Report.
2. Academic Committee (Aaron Levine): Academic Committee met on August 16 and continued previous discussion regarding ULS as a laboratory school; Committee is in the process of creating a ULS profile to be used in moving forward.

3. Human Resources (Edward Aquino): HR Committee met on August 12 to discuss the supplemental contract as well as committee goals for the upcoming year pursuant to the discussions during the GB retreat.
4. Governance Committee (Everett Ohta): The Governance Committee met on August 3 and discussed the committee's goals during the upcoming school year; decided to focus on reviewing and updating ULS policies.

NEXT MEETING: September 21, 2021

ADJOURNED: Meeting was adjourned with a motion by Everett Ohta and seconded by Preet Nijjar at 517PM. Motion carried unanimously.

Approved 9/21/2021