

2021–2022
University Laboratory School Governing Board
Governance Committee - Meeting Minutes (Approved 9/7/21)

Link to Meeting or Meeting Location: <https://meet.google.com/mfb-objha-oty>
Dial-in: (US) +1 316-789-6413, then PIN: 897 824 239#

Chair's contact information: Everett Ohta - gb@universitylaboratoryschool.org

Date and time: Tuesday, August 3, 2021 at 12:00 pm

Attendance: Everett Ohta, Denise Yoshimori-Yamamoto, Melvina Nakao, and Keoni Jeremiah.

Absent: None.

Meeting convened at 12:05pm.

Topics for Discussion:

1. Approval of May 6, 2021 Governance Committee meeting minutes

Meeting minutes approved unanimously. Everett to transmit to ULS for posting.

2. 2021-22 Governance Committee goals

The Committee committed to revisions to ULS policies, starting with the ULS Conflicts of Interest Policy, with revisions to be completed by the end of the year. The Committee members also agreed to develop an onboarding process, starting with new members Miki Tomita and Ishita Shah. Onboarding would cover the ULS website, Drive folder, and agenda/financials for GB meeting, followed by questions.

3. Contributions to School Wide Action Plan Implementation Guide

After an initial discussion, the Committee determined that Action Plan goals required broader discussions with the GB. The Committee also discussed possible collaboration with ULS Admin and faculty teams meeting on September 3rd to prepare WASC response and possible assistance with Goal 4 report writing and monitoring.

4. Onboarding of new board members

Discussed as part of Governance Committee goals.

To Do: Submit committee report

Announcement/Reminders: Next meeting on Tuesday, September 7, 2021 at 12:00pm.

Resources: none

Meeting adjourned at 12:50 pm.