

**2020–2021**  
**University Laboratory School Governing Board**  
**Governance Committee - Meeting Minutes (Approved 8/3/2021)**

Link to Meeting or Meeting Location: Dial-in: (US) +1 316-789-6413, then PIN: 897 824 239#

Chair's contact information: Everett Ohta - gb@universitylaboratoryschool.org

Date and time: Thursday, May 6, 2021 at 12:00 pm

Attendance: Everett Ohta, Denise Yoshimori-Yamamoto, Melvina Nakao, and Keoni Jeremiah.

Absent: None.

Meeting convened at 12:12 pm.

Topics for Discussion:

1. Approval of April 19, 2021 Governance Committee meeting minutes

*Meeting minutes approved unanimously. Everett to transmit to ULS for posting.*

2. Board member elections and recruitment

- A. Candidate Review

*The Committee reviewed the resumes and letters of interest for Ishita Shah and Miki Tomita. Both candidates recommended to be added to the election ballot.*

- B. Election Procedures

*Elections to occur at May GB meeting, using a similar process as was used for the 2020 elections to host the election on Election Buddy. Elections to begin week prior to election and close on day of Board meeting or when all ballots are received. Election results to be announced at May GB meeting.*

3. New Business

*Board Retreat for June. More discussion needed, including soliciting feedback from other Committee Chairs.*

To Do: Submit committee report

Announcement/Reminders: Next meeting on Tuesday, June 1, 2021 at 12:00pm.

Resources: none

Meeting adjourned at 12:40 pm.