

## UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on June 15, 2021 at 4:30PM  
Virtual Meeting (via Google Meets)

**PRESENT:** Denise Yoshimori-Yamamoto, Edward Aquino, Bradley “Kai” Fox, Everett Ohta, Kara Suzuka, Aaron Levine, Melvina Nakao, Travis Palmeira, and Tina Keane. Also present is Principal Keoni Jeremiah.

**GUEST:** PJ Foehr

**EXCUSED:** Karyn Yoshioka

**ABSENT:** Preet Nijjar

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:33PM

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of the April 27, 2021 meeting was made by Aaron and seconded Melivina Nakao. Approved unanimously with abstention from Edward Aquino.

Motion to Approve the Minutes of the May 17, 2021 meeting was made by Melvina Nakao and seconded by Aaron Levine. Minutes approved unanimously with abstention from Edward Aquino.

### **ORDER OF BUSINESS:**

#### **I. ON-GOING AND NEW BUSINESS**

##### **A. Fall 2021 Update:**

ULS is planning to open for daily, in-person learning for the 2021-22 school year which will begin August 9<sup>th</sup> for the students and July 28<sup>th</sup> for the teachers.

Met with and awaiting confirmation from the UH COE Dean on our school’s return to campus.

Classrooms: School will have access to FROGs and possibly Portable 4, in addition to regular rooms; School is also purchasing individual desks (elem: 60; MS/HS: 28 node chairs and 150 desks) using federal/state funds that were received.

School is well stocked on PPE supplies; school received 31 box fans and monitors.

Master Schedule (planning for multiple scenarios with less movement).

Social/Emotional Learning program; in contact with COE regarding a collaboration with some programs and grants GEAR; Governor’s Innovation Grant; US DOE Native Hawaiian grant – to help support the wellbeing of the educators and parents; Middle School learning lab - smaller group sizes (4 groups by grade level (groups of 14)); MS/HS Music program - different grade level groups; Art- gr 9 and 10 additional group to set up smaller class groups.

B. Board Retreat: No board retreat was held last year due to the pandemic. Governance committee is looking at July 10, 2021, commencing at 830AM to be held virtually; Format would be similar to 2019 Board In-Person Retreat in logistics and substance; Committee heads will review the schedule to see if there any additional topics that will need to be discussed.

### III. REPORTS

A. Treasurer's Report (Tina Keane): A copy of the Treasurer's Report (Profit and Loss Statement and Balance Sheet) for May 2021 was submitted online via email to all board members on June 9, 2021. Last Meeting discussed the federal funding that was received.

#### B. Principal's Report

1. Kuleana Portal (Google classroom) was adapted for charter schools to submit documents required by the Commission.
2. End of the year reports that were due and submitted: HTSB monthly report, due June 10; Strive HI self-reporting due June 14 (Chronic absenteeism and Biology I enrollments for End-of-Course (EOC) Exam reporting; June Enrollment report, due June 18; SPPA revised plan, due June 24; and HTSB annual report, due June 30.
3. New HSTA agreement Re: Unit 05 Master Agreement and Supplemental Agreements: Agreement covers the next two years (generally a status quo renewal with some minor changes). Discussion was had on the need to have the principal meet with the HR committee to discuss the possible renewal of the current supplemental agreement. Motion was made by Everett Ohta to authorize the principal and HR Committee to engage in negotiations with HSTA for the renewal of ULS's current supplemental agreement to conform with the new HSTA agreement. Motion carried unanimously.
4. Graduation for the class of 2021 was held at the convention center; awards ceremony was also had and supplement to the yearbook is forthcoming.

#### C. Committee Updates.

1. Finance Committee (Tina Keane): No report other than Treasurer's and Update Report.
2. Academic Committee (Aaron Levine): Committee met to discuss the meaning of the school in light of CRDG's dissolution; and looking at how the school can evolve beyond research and strengthen relationship/partnership with UH.
3. Human Resources (Edward Aquino): No report.
4. Governance Committee (Everett Ohta): No report other than what was presented in Item B3.

**NEXT MEETING:** July 20, 2021

**ADJOURNED:** Meeting was adjourned with a motion by Melvina Nakao and seconded by Bradley Kai Fox at 529 PM. Motion carried unanimously.

Approved 7.20.2021