

University Laboratory School - Hawai'i Public Charter School

Minutes of the Governing Board Meeting Held on May 18, 2021 at 4:30PM
Virtual Meeting (via Google Meets)

APPROVED 06-15-21

PRESENT: Denise Yoshimori-Yamamoto, Everett Ohta, Preet Nijjar, Kara Suzuka, Aaron Levine, Melvina Nakao, and Tina Keane. Also present is Principal Keoni Jeremiah.

GUESTS: : PJ Foehr, Shareef Wang

ABSENT: Edward Aquino, Bradley Kai Fox, Karen Yoshioka Travis Palmeira

CALL TO ORDER: Meeting was called to order by Vice-Chair Everett Ohta at 4:42PM, noting lack of quorum.

MINUTES OF PREVIOUS MEETINGS: April 27, 2021: Deferred due to lack of quorum.

ORDER OF BUSINESS:

I. **GUESTS:**

No guest presentations.

II. **On-Going and New Business**

A. **COVID-19 - Spring 2021 Plan Updates**

Last week of school for A and B groups, with elementary classes finishing next week. Principal and VP visited all classes to talk to students at the end of a difficult school year. ULS is providing notice to students for vaccine clinics, which are now available to people twelve year old and older.

Denise and Keoni will be meeting with UH sometime in the next month to discuss fall plans. DOE announced in-person classes in Fall 2021. UH announced vaccination requirement for students once vaccines approved. ULS is planning for Fall 2021 in-person.

ULS to receive box fans and CO2 sensors with DOE COVID funds. ULS had success in the implementation of its COVID plan, including response to two positive cases amongst student body.

D. **Board Elections:**

Everett announced the results of the ULS Governing Board elections held from May 13th to 18th on the Election Buddy platform. Edward and Melvina were re-elected to the Board, while Ishita Shah and Miki Tomita were elected to the Board, with their terms beginning in July. As previously announced, Kai will be stepping off the Board at the end of his term in June.

III. **Reports**

A. **Treasurer's Report:**

Finance Committee met on May 11th. A copy of the Treasurer's Report (Profit and Loss Statement and Balance Sheet) for April 2021 was submitted online via email to all board members on May 11, 2021. No comments.

B. **Principal's Report:**

Training by HSCSC introduced *Kuleana Portal* (Google Classroom) that replaces Epicenter reporting system and includes a 2021-2 Tasks and Deadlines sheet. School Budget due to the Commission on June 15th.

End of school year – completed state testing and met participation benchmarks (95%). Keoni praised the coordination efforts of testing team.

DOE School Quality Survey for parents, sent out yesterday.

Yearbook (theme “Silver Linings”) released yesterday. The assembly was particularly challenging given distance learning and the lack of normal student activity pictures, but Yearbook class found ways to engage students and have pictures submitted.

Teacher/department awards. Four groups from all grade levels attended presentations. Teacher appreciation note with bentos this Thursday. Keoni noted the retirement of social studies teacher, Noren Lush, along with several other teachers relocating, primarily to the mainland.

Class of 2021 – Friday graduation broadcast on ULS school website. Limited in-person attendance at Hawaii Convention Center. Special mahalo to James Serreno (c/o '84)/Kinetic Production for live-streaming support of graduation.

QUORUM MET AT 5:04PM

II. On-Going and New Business

B. FY21 Revised Budget

Preet provided overview of revised budget. Largest increase to equipment and computers, with major decreases to Athletics. Prior budget approved with anticipated 20% budget cuts by Legislature. ULS delayed purchase of Chromebooks, but are looking to reimplement computer purchase for two grade levels and teachers.

Increase of \$120,000 to account for additional funds received to support distance learning. Finance committee approved and recommends, as distributed in Preet's May 11, 2021 email to the GB.

Motion to approve FY21 Revised Budget by Denise, seconded by Mel. Motion carried unanimously.

C. FY22 Budget

FY22 based on conservative estimate with 5% cut to per-pupil allocation and planning for full in-person learning. Projecting 450 student body for per-pupil allocation purposes.

Aaron asked about distribution of impact aid funds. Keoni clarified that ULS would receive normal impact aid funds, not ESR funds received this year. ESR funds were used for FY21 purchases, which reduces need to budget for same purchases in FY22. Also does not factor in final 10% of per pupil allocation.

Denise asked about other ULS support organizations. Shareef noted that outside funding contributions were harder to come by during pandemic (i.e., decrease in non-profit funding). ULS Foundation to meet next week to go over parent appeal and expected \$25,000 donation received in past years.

FY22 Budget also includes Parks and Rec fees for athletic teams, which were previously held at UH.

Finance committee approved and recommends, as distributed in Preet's May 11, 2021 email to the GB.

Motion to approve FY22 Budget by Denise, seconded by Mel. Motion carried unanimously.

E. Board Retreat

Governance Committee will take the lead on planning a Board Retreat for June or July. Likely to include some initial meeting, followed by sharing at subsequent meeting. The Governance Committee welcomes suggestions from members, particularly committee chairs.

III. Reports

A. Committee Updates

- i. Finance Committee (Preet Nijjar)– No report other than Treasurer's Report and Budget approvals.
- ii. Governance Committee (Everett Ohta)– No report other than Election Results.
- iii. Academic Committee (Aaron Levine) – Aaron reported that the Committee met on May 10th to discuss ULS's research mission and changes under CRDG dissolution. Brainstorming on other models that draw upon existing work of ULS. For example, ULS hosts pre-service teachers, but hasn't been tied into research work. Potential broadening to highlight community partnerships and value to UH. Also for further discussion at ULS GB retreat.
- iv. Human Resources – Defer.

NEXT MEETING: June 15, 2021