

## **UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL**

Minutes of the Governing Board Meeting Held on January 19, 2021 at 4:30PM  
Virtual Meeting (via Google Meets)

**PRESENT:** Denise Yoshimori-Yamamoto, Edward Aquino, Everett Ohta, Preet Nijjar, Kara Suzuka, Aaron Levine, Melvina Nakao, Travis Palmeira, Karyn Yoshioka, and Tina Keane. Also present is Principal Keoni Jeremiah.

**GUESTS:** Megan Cappuccino and Shareef Wang.

**ABSENT:** Bradley Kai Fox.

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:32PM

**MINUTES OF PREVIOUS MEETING:** Motion to Approve the Minutes of the November 17, 2020 meeting was made by Preet Nijjar and seconded by Melvina Nakao. Motion carried unanimously with Kara Suzuka abstaining. Motion to approve the Minutes of the December 23, 2020 special meeting was made by Everett Ohta, seconded by Aaron Levine. Motion carried unanimously with Preet Nijjar and Tina Keane abstaining.

### **ORDER OF BUSINESS:**

#### **I. ON-GOING AND NEW BUSINESS**

- A. COVID-19 Return to School Plan. Since December 23, 2020 meeting, the Spring 2021 Return to School Plan had to be revised. Schedule had to be worked on and will be revisited for possible revision as the schedule was based on the return to campus plan.
1. Athletics. ULS is not participating in athletics at this point albeit ILH has been approved to have 4 sports for Season 1 (mostly Pac-5 Sports).
  2. Lumisight. Lumisight has been working; all employees coming on-campus as well as parents. Will try the first group with 10-11<sup>th</sup> graders who will coming to campus to take their PSAT.
  3. Telework. Several faculty members are teleworking.
  4. UH Facility Requests. Given UH's decision – all on-campus entry of students in large group are subject to approval. Other request for consideration is to bring in large groups on other days. Considering requesting from UH that we would like our students return to campus for in-person once UH allows.
- B. School Calendar 2021-2022. 169 Student days and 190 Teacher days. Teachers start date will be July 28, 2021. Workdays, July 28 – August 6, 2021. Students start date will be August 9, 2021. Three (3) School In-service days scheduled (2 in fall; 1 in Spring). Fall Break (1 week), Winter Break (2 weeks), and Spring break (1 week). May 19, 2022 is the last day and graduation will be on May 20, 2022. Teachers last day will be May 27, 2022. ULS School Calendar aligns with UH academic calendar and the DOE fall & spring breaks.

Motion to approve the revised School Year 2020-2021 made by Everette Ohta and seconded by Melvina Nakao. Motion carried unanimously.

### III. REPORTS

A. Treasurer's Report. A copy of the Treasurer's Report for November and December 2020 was submitted online via email to all board members. Report was reviewed by the board. Received 2<sup>nd</sup> per pupil allocation on December 2, 2020. Initial budget with 10% cut Commission Guidance; Shareef Wang is working on the assumption that ULS will not receive the final 10% allocation. Per commission meeting, there will be a 14% cut per pupil for school year 2021-2022.

B. Principal's Report. A copy of the principal's report was submitted online via email to all board members.

1. Vaccination Update. The Hawaii Department of Health has created a new page on their website to track progress with the vaccine. It will be updated weekly on Wednesdays.

Education workers are included in Phase 1B of the COVID-19 Vaccine Allocation timeline.

The vaccine will be administered to DOE and Public Charter School employees and/or private providers who work daily in public schools. This is voluntary and those who sign up are willing to take the vaccine.

Counties are leads in the vaccination efforts, however, the HIDOE will play an important role in organizing and communicating with HIDOE employees. Public Charter Schools will be included in the HIDOE vaccinations and coordinated by island and likely by Complex Area.

2. Admissions Update. Application Period to be considered for the 2021-2022 lottery, applications will be accepted from January 6, 2021 through March 3, 2021. Applications must be received by 4:00 p.m. on March 3, 2021.

Virtual Campus Tour. Due to COVID-19, the on-campus tour options are limited due to the University of Hawaii campus being closed to the public. A virtual campus tour video was prepared for the parents to learn more about ULS and the campus.

ULS Admissions Timeline. Application Period will be from January 6 – March 3, 2021. Admissions Lottery, March 17, 2021. Communicate results to families, March 17-24, 2021. Deadline for acceptance of selection and forms, April 7, 2021. Manage waitlists, late applications, enrollment, April-July 2021.

3. Charter Contract Updates. At the January 14, 2021, Performance & Accountability Committee meeting, the Committee decided to set up a work session regarding the draft contract 4.0 and performance frameworks. This work session will be an opportunity to suggest specific language that would help to clarify the contract and performance frameworks for both schools and the Commission. Friday, January 22, 2021 at 9 AM via zoom. The P & A agenda is posted on the ULS website and includes the zoom link. This Commission meeting will be public. This new framework will affect upcoming ULS contract.

C. Committee Updates.

1. Finance Committee. No report other than Treasurer's and Update Report.
2. Academic Committee (Aaron Levine). Met last week to discuss the academic performance update discussed by principal and the WASC update; Committee discussed academic committee composition and looking to having members from other committees to join the committee.
3. Human Resources. No Report.
4. Governance Committee. No Report.

**NEXT MEETING:** February 16, 2021.

**ADJOURNED:** Meeting was adjourned with a motion by Preet Nijjar and seconded by Melvina Nakao at 5:14 PM. Motion carried unanimously.

**APPROVED: FEBRUARY 16, 2021**