

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on October 20, 2020 at 4:30PM
Virtual Meeting (via Google Meets)

PRESENT: Denise Yoshimori-Yamamoto, Edward Aquino, Everett Ohta, Karyn Yoshioka, Preet Nijjar, Aaron Levine, Melvina Nakao, Travis Palmeira, and Tina Keane

GUESTS: Shareef Wang, Brandon Ogimi, Terri Fujii, PJ Foehr (Commission), Barbara Dougherty (CRDG)

ABSENT: Bradley Kai Fox, Kara Suzuka

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:34 PM.

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the September 15, 2020 meeting was made by Everett Ohta, seconded by Preet Nijjar. Motion carried unanimously

ORDER OF BUSINESS:

I. GUESTS

A. CRDG – Barbara Dougherty. CRDG is currently reexamining its current work and how it fits under the new plan for the university; currently engaged with one of the recommendations of the college to create a new college-wide Research Center that would encompass CRDG, Center for Disability Studies, and other research within the college. This is an effort to centralize research within the COE. CRDG is meeting with the Provost to discuss the ramifications of the new Research Center. Will provide an update in the upcoming Governing Board meeting. CRDG engaged in some new contracts and grants but college re-envisioning is the most significant and will have the greatest effect on ULS. CRDG is working on curriculum research involving the Science Curriculum with ULS. Will provide an update in the upcoming Governing Board meeting.

II. ON-GOING AND NEW BUSINESS

- A. Financial Audit: Financial Audit presentation by Terri Fujii and Brandon Ogimi. Shareef Wang has been working with the auditors to submit the financial audit to the Governing Board. Brandon Ogimi presented the findings of the audit to the Governing Board. Terri Fujii presented on the issues related to the auditing assessments; there are no significant deficiencies or material weaknesses for ULS. Final report will be submitted to the Commission on November 1. Discussion was had on additional materials and actions that need to be done before final submission. Management Representation Letter will need to be signed and submitted. Motion to accept the audit draft was made by Preet Nijjar and seconded by Everett Ohta. Motion carried unanimously.
- B. Admissions Policy: Everett Ohta reported to the Governing Board. Proposed Admission Policy was submitted to the Commission. Feedback was provided regarding Admissions Policy and changes were recommended. Attorney General was consulted with Denise

Yoshimori-Yamamoto, Keoni Jeremiah and Everett Ohta attending the meeting. Changes were made to comply with the law. Also received a form and other requirements including a resolution from the board adopting the proposed admission policy. A resolution was drafted to adopt the document on behalf of the school. Draft resolution was sent out to the Governing Board. Motion for the Governing Board to adopt the revised Admissions Policy as presented and the resolution providing for approval by Everett Ohta and seconded by Melvina Nakao. Motion carried unanimously.

- C. COVID-19 Return to School Plan: ULS is currently in distance learning until November 6. The school is currently in the process of making the next decision. Not yet sure if the school will continue to conduct distance learning until the end of the semester because the situation is very fluid. New DOH guidance was released yesterday. The school is leaning towards continuing the distance learning plan until January 2021.

III. REPORTS

- A. Treasurer's Report: A copy of the Treasurer's Reports for September 2020 was submitted online via email to all board members. Report was reviewed. Audit report was also submitted and shared. Discussion was had on the process for the CARES funding.
- B. Principal's Report: Official enrollment for funding purposes is 449. Previously reported 450 but one student moved and was confirmed with the charter commission. STRIVE-HI will not include all of the usual data because no testing was conducted at the end of the 2019-2020 school year.

Update from the last charter commission meeting: School contract would expire in June 2022 – Commission's intention is to extend the 5 year contract by one year. Commission will include a new academic framework for approval in the new year. Changes will take effect with future contract.

Academic Teams are in full swing with online learning environment: Many of the programs are currently being done virtually (speech and math team, state science fair, juniors and seniors will continue with the Manoa Academy).

School is recognized as a Blue Zone School and Work site - Youth for Oahu Program.

C. Committee Updates.

1. Finance Committee (Preet Nijjar): No report other than Treasurer's and Audit Report.
2. Academic Committee (Aaron Levine): Met on October 13th to review the COVID-19 Return to School Plan. Looking to recruit new committee members.
3. Human Resources (Edward Aquino): No Report.
4. Governance Committee (Everett Ohta): Met on October 12th to review the Admissions Policy and resolution that was approved by the GB.

NEXT MEETING: November 17, 2020.

ADJOURNED: Meeting was adjourned with a motion by Preet Nijjar and seconded by Melvina Nakao at 535 PM. Motion carried unanimously.

Approved 11/17/2020