

**2019–2020**  
**University Laboratory School Governing Board**  
**Committee Name: Academic Excellence (AE)**  
**AE Meeting Minutes**

**Meeting Location:** University High School Building 3 - Room 115 Conference Room

To join the video meeting, click this link: <https://meet.google.com/xrg-zhez-hyk>

Otherwise, to join by phone, dial +1 419-492-4487 and enter this PIN: 346 245 128#

**Chair's contact information:** Aaron Levine, [gb@universitylaboratoryschool.org](mailto:gb@universitylaboratoryschool.org)

Please contact the Chair if you plan to attend the meeting and need assistance with access.

**Date and time:** Tuesday, June 9, 10:30 a.m.

**Attendance:** Aaron Levine, Keoni Jeremiah, Leah Tassill, Kara Suzuka

**Topics for Discussion:**

1. [Review of March 3, 2020 Academic Excellence Committee meeting minutes](#)
2. Review of 2019-20
  - a. Keoni to provide AE with ULS annual report
  - b. First year that Governing Board had an AE. Finding our way
  - c. AE reviewed/discussed Exhibit B academic framework in the Contract
  - d. AE provided Governing Board with overview of academic framework and ULS academic performance more broadly
  - e. AE briefly reviewed/discussed academic provisions of WASC
3. Goals for 2020-21
  - a. Navigate and understand charter contract
    - i. New contract being developed. Feedback/input to Commission in Fall 2020
    - ii. Value added components will likely change due to COVID and restrictions on f2f access
    - iii. Commission listening sessions begin this summer
  - b. WASC: Review, discuss, educate
    - i. AE to identify pertinent WASC academic goals to discuss and share with Governing Board (GB education)
    - ii. Final written report due Summer 2021
    - iii. Fall 2021 or Spring 2022 visit and final review
  - c. Composition of AE committee
    - i. Recruit non-academic people
    - ii. Need to recruit to sustain
  - d. Governing Board education about ULS academics (identify WASC goals to highlight w/GB)
  - e. Instructional delivery for start of 2020-21
    - i. Charter schools to follow DOE health/safety guidelines, but have more freedom about instructional model
    - ii. Still a lot of questions
    - iii. Hybrid model is likely, especially for middle and high school
4. Proposed meeting dates for 2020-21
  - a. Tuesdays, 10:30 a.m. (likely 2nd Tuesday of month)

**To Do:**

**Announcements/Reminders:**

**Resources**

- BoardOnTrack AE recommendations  
<https://boardontrack.com/blog/academic-excellence-committee/>