

## **UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL**

Minutes of the Governing Board Meeting Held on July 14, 2020 at 4:30PM  
Virtual Meeting (via Google Meets)

**PRESENT:** Denise Yoshimori-Yamamoto, Edward Aquino, Everett Ohta, Karyn Yoshioka, Aaron Levine, Preet Nijjar, Melvina Nakao, Kara Suzuka, Travis Palmeira, and Tina Keane

**ABSENT:** Bradley Kai Fox

**GUESTS:** Shareef Wang and Charter Commission Pua Kaai.

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:33 PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Accept the Minutes of the June 30, 2020 meeting was made by Everett Ohta, seconded by Melvina Nakao. Motion carried unanimously.

### **ORDER OF BUSINESS:**

#### **I. GUESTS**

A. None

#### **II. REPORT**

A. Treasurer's Report: Copies of the Financial and Projected SY 2020-2021 budget was submitted online. Report was reviewed. Received CARES funding and Parent Appeal funding from the ULS Foundation.

B. Principal's Report: Report will be consolidated with the agenda items.

C. Committee Updates:

Finance Committee (Preet Nijjar): No updates. Finance committee discussed the auditor to be used by the school: CW Associates.

Academic Committee (Aaron Levine): No updates at this time.

HR Committee (Edward Aquino): No updates. Defer to the agenda item.

Governance Committee (Everett Ohta): No updates.

#### **III. ON-GOING AND NEW BUSINESS**

A. COVID-19 Start of School: ULS Return to Campus Plan was submitted by Principal Keoni Jeremiah via email for GB review. Discussion was had on the plan. Motion to Accept the ULS Return to Campus Plan made by Aaron Levine, seconded by Tina Keane. Motion carried unanimously.

a. K-5 in person

b. 6-12 AB rotation with "flipped" instruction - lessons online and use classtime to ask questions.

- c. Staggered end times:
    - 1. K-5: M/T/Th/F 2:15, W 1:15
    - 2. 6, 12: 3:15
    - 3. 7-11: M/T/Th/F 2:25, W 3:15
  - d. August 10-14 - half days, end at 12:00
- B. Board Election:
- a. Governing Board Chair – Denise Yoshimori-Yamamoto
  - b. Governing Vice Chair – Everett Ohta
  - c. Governing Board Treasurer – Preet Nijjar
  - d. Governing Board Secretary – Edward Aquino
- C. Admissions: Letter was submitted to the commission regarding the admissions policy and request for a delayed submission because the school will be working on a new admissions policy for ULS moving forward.
- D. Budget: The projected Per Pupil Allocation Budget for SY2020-2021 which is approximately \$600 lower per pupil than previous SY was approved.
- E. ULS Complaint Procedure – HR Committee. Deferred for next GB meeting. HR Committee will review the existing policy and will submit a recommendation.
- F. Policies. No changes to ULS School Policies for SY 2020-2021. Just some minor modifications were made to account for the COVID-19 situation, but nothing affecting school policies.
- G. Meeting schedule for SY2020-2021 will remain on the third Tuesday of every month via Google Meets until further notice.

**NEXT MEETING:** August 18, 2020 at 430PM

**ADJOURNED:** Meeting was adjourned at 545 PM with a motion by Everett Ohta and seconded by Preet Nijjar. Motion carried unanimously.

**APPROVED: 8/25/2020**