

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on June 30, 2020 at 4:30PM
Virtual Meeting (via Google Meets)

PRESENT: Denise Yoshimori-Yamamoto, Edward Aquino, Everett Ohta, Karyn Yoshioka, Aaron Levine, Preet Nijjar, Melvina Nakao, Kara Suzuka, Mislyn Alensorin, Travis Palmeira, and Tina Keane

ABSENT: Bradley Kai Fox

GUESTS: Barbara Dougherty (CRDG) and Charter Commission Pua Kaai.

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:33 PM.

MINUTES OF PREVIOUS MEETING: Motion to Accept the Minutes of the May 16, 2020 meeting was made by Mislyn Alensorin, seconded by Melvina Nakao. Motion carried without opposition and abstention from Edward Aquino.

ORDER OF BUSINESS:

I. GUESTS

A. Barbara Dougherty (CRDG): No new updates because of lockdown. CRDG is starting a new project that may involve ULS involving Grade 5 Science Curriculum. CRDG's Algebra project piloted at ULS will be undergoing a national field test (14 schools in the mainland will be involved in the field test). CRDG also has multiple contracts with DOE in an effort to start professional development.

II. REPORT

A. Treasurer's Report: Copies of the Treasurer's Reports for June 2020 was submitted online. Report was reviewed. ULS received the third installment of the per pupil allocation. Discussion was had on when the ULS Foundation would disburse funds for the school (e.g., parent donation). The CARES act funding was also received from the Charter Commission.

B. Principal's Report: Principal Jeremiah reported on the following: A virtual graduation was held for the Class of 2020 with contributions of materials/content from the parents. The link to the video is still on the ULS website. Held end of the year preparations of annual reports and meeting. Paperwork was sent out to families for the incoming year (forms that needed to be filled out); ULS hired new staff (2 new math teachers and 2 elementary school teachers); purchase of supplies to address issues related to COVID-19 (face shields, hand sanitizers, plexiglass set up for the office; non-contact thermometers).

C. Committee Updates:

Finance Committee: No updates.

Academic Committee (Aaron Levine): Met on June 9th and primarily reviewed the 2019-2020 Academic Year; discussed potential improvements for next year; upcoming charter school contract; value added components; WASC accreditation process; recruit possibly non-academic people for the committee to diversify; instructional delivery for 2020-2021 academic year.

HR Committee (Mislyn Alensonorin): to be discussed in the latter part of the agenda

Governance Committee (Everett Ohta): 2020 Board Elections Results related to the terms of the 4 board members who have been renewed. The board currently have one existing vacancy. The board needs to recruit to fill additional vacancies. The board will be looking at officers or committees for next meeting.

III. ON-GOING AND NEW BUSINESS

- A. COVID-19 Start of School: Two documents were sent out via email for review. Discussion was had on the reopening process. BOE Resolution on reopening of schools and clear guidelines for public schools was discussed; per BOE, charter schools can come up with their own procedures for reopening but encourages the charter schools to follow the guidelines to be set up by the DOE including scheduling of the first week of the school year. ULS is reviewing the possibility, conditioned on the BOE Resolution superintendent's comprehensive guidelines, of holding classes with in class for K-6, and "AB" (half in person 2x a week with Wednesday as distance learning) blended hybrid model for 7-12. ULS is also reviewing procedures for screening, social distancing, logistics, scheduling, equipment, and use of facilities. Plans will be presented to GB and a report of the plan to the submitted to the commission; the plan will then be communicated to the parents. ULS will be coordinating with the College of Education on classroom use. The principal will submit further detail.
- B. School Calendar 2020-2021: School calendar sent via email for review. Discussion was had on the schedule and changes in consideration of the COVID-19 lockdown. Motion to approve the School Calendar for 2020-2021 by Preet Nijjar, seconded by Everett Ohta. Motion carried unanimously.
- C. Board Election: Covered in the governance Committee Update.
- D. Admissions: Two bills were submitted to the legislature for consideration that were deferred; Charter commission requested submission of admissions policy by July 1, 2020. Letter was submitted to the commission regarding the admissions policy and a request for a delayed submission. School will be working on a new admissions policy for ULS moving forward.
- E. Budget: Deferred for discussion. School is waiting for updates on the budget.
- F. ULS Complaint Procedure – HR Committee. Deferred for next GB meeting so that board members may review and discuss.

NEXT MEETING: July 14, 2020 at 430PM

ADJOURNED: Meeting was adjourned at 617 PM with a motion by Preet Nijjar and seconded by Mislyn Alensonorin. Motion carried unanimously.

APPROVED: JULY 14, 2020