

**UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL**

Minutes of the Governing Board Meeting Held on May 19, 2020 at  
4:30PM Virtual Meeting (via Google Meets)

**PRESENT:** Denise Yoshimori-Yamamoto, Everett Ohta, Aaron Levine, Preet Nijjar, Kara Suzuka, Melvina Nakao, Mislyn Alensonorin, Karyn Yoshioka, and Tina Keane

**ABSENT:** Bradley Kai Fox, Travis Palmeira, Edward Aquino

**GUESTS:** Pua Kaai (Charter Commission)

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:35 PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Accept the Minutes of the April 21, 2020 meeting was made by Tina Keane, seconded by Kara Suzuka. Motion carried without opposition or abstention.

**ORDER OF BUSINESS:**

**I. GUESTS**

A. Barbara Dougherty (CRDG): Absent from meeting.

B. Charter Commission Pua Kaai: Reported on the following:

Commission: New Chair is holding a meeting with Board Chairs more frequently.

Additional planning taking place.

Pua's contract ends June 30, 2020. Not sure of what is happening beyond that.

**II. REPORT**

A. Treasurer's Report: Copies of the Treasurer's Reports for April 2020 were submitted online. Report was reviewed. Third per pupil allocation was received early because of COVID-19. Budget prep delayed, to be covered in Principal's Report.

B. Principal's Report: Principal Jeremiah reported on the following:

1. Last week of school. 70th graduating class, first virtual graduation. Awards

program and Senior Aloha continuing, but with videos and Google Meets. ULS is also participating in media outlet support (Spectrum, Olelo) of graduation ceremony broadcasts.

HMSA Kaimana Award - ULS received award in small-school category and \$1,500, trophy, and other recognition.

7th Grader awarded national grand prize in the Plant Mash-Up! Contest about the study of hybrid and GMO plants.

Other news: Yearbook project to incorporate past yearbook covers. Distance learning completed, student materials distributed. DOE surveys on distance learning.

DOE and ULS are still waiting on per pupil allocation amounts based on pending decisions of the legislature. Planning ongoing toward a return to school campus next school year.

#### C. Committee Updates:

1. Governance (Everett) - No Board Retreat in June, instead holding a June meeting in the third week of June to vote on budget and hold board elections. Elections to be held through Election Buddy online platform.
2. Finance (Preet) - No additional report beyond Treasurer's Report.
3. HR (Mislyn) - Shared HR complaint procedures document. Board to review and discuss the draft policy at the next GB meeting.
4. Academic Excellence (Aaron) - No meeting or updates.

### III. ON-GOING AND NEW BUSINESS

- A. COVID-19: Charter Commission in process planning, which is ongoing. Reopening will depend on health conditions. ULS follows the lead of DOE, but also has to consider the decisions of UH Manoa. No summer school occurring on ULS campus, which allows preparation for classroom space. The budget is also unknown until the Legislature reconvenes in mid-June. The June meeting will be important to update GB on plans.
- B. Elections: To be held at the next meeting, June 16, 2020. Save-the-date to be sent to GB members.

**NEXT MEETING:** June 16, 2020

**ADJOURNED:** Meeting was adjourned at 5:14 PM with a motion by Mislyn and seconded by Preet. Motion carried unanimously.

**APPROVED: JUNE 30, 2020**