

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on January 21, 2020 at 4:30PM
Castle Memorial Hall Conference Room (CM 130)

PRESENT: Bradley Kai Fox, Edward Aquino, Mislyn Alensonorin, Aaron Levine, Preet Nijjar, Kara Suzuka, Melvina Nakao (via Conference Call) and Everett Ohta (via conference call).

ABSENT: Denise Yoshimura-Yamamoto, Travis Palmeira, Karyn Yoshioka and Tina Keane.

GUESTS: Barbara Dougherty (CRDG)

CALL TO ORDER: Meeting was called to order by Vice-Chair Bradley Kai Fox at 434PM.

MINUTES OF PREVIOUS MEETING: Motion to Accept the Minutes of the NOVEMBER 19, 2019 meeting was made by Kara Suzuka, seconded by Aaron Levine. Motion carried unanimously with corrections to typographical errors.

ORDER OF BUSINESS:

I. GUESTS

A. CRDG – Barbara Dougherty reported on the following: Friday, January 17, 2020 – Memorandum of Agreement (MOA) between UH and DOE was approved by both UH and DOE. MOA will give the school complexes the opportunity to contract with CRDG for curriculum development, professional development, evaluation services and technical assistance. MOA is a significant shift for CRDG as it allows for additional services to the HI DOE.

CRDG is close to publishing a book co-authored by Cindy Twibell, B^AHold Explorations to Develop Algebraic Thinking. Cindy will also present with Linda Venenciano from CRDG on Feb. 22, 2020, in Moanalua, HI at the Hawai'i Council of Teachers of Mathematics (HCTM) Middle School Mini- Conference.

May 3, 2020, CRDG will be celebrating its 50-year anniversary with an open house. CRDG will highlight its historical progression and affiliation with ULS and will emphasize the future moving forward. ULS will have the opportunity to have some exhibits at this celebration in recognition of the close ties that have existed between CRDG and ULS. Leah Tassill and Doug Doi are both involved on the planning committee.

II. REPORTS

A. Treasurer's Report: December 31, 2019 balance sheet was shared via email.

B. Principal's Report: Principal Keoni Jeremiah reported on the following:

Charter Commission Activities in November and December: Audit report was presented in November meeting; Preliminary Annual Report was submitted in December to the Board of Education which includes data from the schools and financial updates. Another topic of

importance was re: Commission withholding settlement money from a charter school which has big implications for other charter schools (the decision was reversed and reinstated the money at the January meeting); Charter Commission meetings were also held because 13 schools are undergoing charter school renewal process (ULS is not up for renewal until 2021) of 37 charter schools (charter schools have a total of 12,060 students for 2019-2020 year which is an increase of 380 with a funding of \$96.2 million but with adjustments resulting in \$1.2 million reduction with a per pupil funding of \$7873).

Student Perception Surveys are coming up and will be published to administrators on January 23, 2020 and teachers on January 24, 2020. Parents Perception on School Quality Survey have gone out and due on March 13, 2020.

New SPED funding procedure that determines per pupil allocation based on the number of students subject to school complex superintendent approval. ULS was impacted positively by new funding procedure. Discussion was had on the hiring, funding and supervision of SPED teachers.

Payroll migration using Altres is being implemented with January 5, 2020 as the first payroll.

Facilities: There is a plan to have the parking lot to be completely repaved beginning on March 14, 2020. Castle Memorial Project Plan is being finalized and is anticipated to be commencing this summer. Metcalf Wall is completed. Modulars are now being used. Installed AEDs in various buildings.

Youth Suicide awareness and Prevention Protocol that all schools are required to do beginning this school year; DOE/DOH training program will be done in the spring at ULS.

Homecoming was just held; Education visit with South Korean School Elementary Students; Speech team attended Big Island Tournament; This coming Friday, educators from the University of Delaware are visiting; In February, English Teachers from Sapporo Gakuin University will be visiting; in December, the ULS is now considered Blue Zones Project (2nd School in our area; and first charter school in the area with that designation); Scholastic Art Exhibition (88 students are represented; 27 received recognition, an American visions nominee for Gold Key Awards, 5 Silver Key Award, an 17 honorable mentions) – entries to be displayed at the Hawaii State Art Museum.

Charter School Network revival– participation of charter schools/advocacy group; participation cost is \$2650 for the ULS (item maybe budgeted under dues and subscriptions).

C. Committee Updates:

Board Development/Governance Committee (Everett Ohta) – Focusing on the legislative change; a lot of outreach done by Principal Jeremiah to several key legislators and providing them with background information on ULS enrollment provision as provided under charter school law (which matches COE enrollment requirements). Provision is set to expire in July 2020 and we are seeking to make the provision permanent; reaching out to various members of house/senate education committee during the last several months;

Principal Jeremiah has been having meetings with COE – informing them that we will be support such an effort as well as seeking their support. We are expecting a bill coming from Representative Dale Kobayashi’s office that would repeal the sunset date making the enrollment requirements permanent. Also aware of a bill being introduced by Senator Kidani that provides for an extension of the enrollment provision for two years. Draft testimony was provided via email for review. The draft testimony is generally supportive of such an initiative providing some of the background for why the enrollment provision is important to us and touching on the positive impact on the state system that the partnership and collaboration between ULS and the College of Education has created.

Mislyn Alensonorin moved to have the board approve the support of repeal or extension of the sunset date for the ULS enrollment provision (HRS 302D-3) and authorizing the principal and GB Chairperson to take appropriate actions in furtherance of such support at the 2020 State Legislature. Motion was seconded by Preet Nijjar. Motion carried unanimously.

Academic Excellence Committee (Aaron Levine) – Met on 01142020. Focus of the meeting was to discuss the meaning of academic excellence to ULS; focusing on the value-added portion on contract (research being done at ULS); details will be presented to the full board at the next meeting.

Finance Committee (Preet Nijjar) – Treasurer’s Report. Quarter Update Report will be submitted for the next board meeting.

HR Committee (Mislyn Alensonorin) – Met on 01072020. Waiting to hear back from EEOC. Meeting was held between the HR Committee and the AG regarding the process going forward. AG suggested that GB Board consider changing the title of the “principal” to “director” (HRS 89-6F) and consider developing procedures and guidelines when dealing with situations/complaints if the director/principal is involved. There was discussion about getting more information about the pros/cons of changing the title. GB is in agreement for the HR Committee to explore the procedures and guidelines when dealing with situations/complaints if the director/principal is involved. HR will further conduct research and report to the GB.

III. ON-GOING AND NEW BUSINESS

- A. 2020 State Legislative Action (ULS Enrollment Exemption). See above for discussion and motion for board action motion.
- B. Ethics Commission Guidance – Letter dated 12/6/2019. Discussion was had on potential issues related to ULS Foundation and Booster Club. No GB members are currently serving on the ULS Foundation and Booster Club; if it does become an issue in the future – will need to seek Ethics Commission Advise or require GB be recused from the decision-making process and voting.
- C. School Bus Purchase. ULS is requesting to purchase another school bus (currently have 3 buses); School Bus (15 passenger vehicle similar to two buses); requesting authorization to purchase not to exceed \$95,000.00. ULS is not planning to use state funding but go through UH Foundation money and procurement process (and utilize UH transportation services support as previously done with the other buses). Motion by

Edward Aquino to fund the purchase of a school bus via UH Foundation not to exceed \$95,000.00, seconded by Preet Nijjar. Motion carried unanimously.

NEXT MEETING: February 18, 2020

ADJOURNED: Meeting was adjourned at 547PM with a motion being made by Mislyn Alensorin and seconded by Aaron Levine. Motion carried unanimously.

APPROVED: FEBRUARY 18, 2020