

# UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on November 19, 2019 at 4:30PM  
Castle Memorial Hall Conference Room (CM 130)

**PRESENT:** Denise Yoshimori-Yamamoto, Bradley Kai Fox, Edward Aquino, Mislyn Alenonorin, Aaron Levine, Preet Nijja, Everette Ohta, Kara Suzuka, Travis Palmeira and, Karyn Yoshioka.

**ABSENT:** Melvina Nakao and Tina Keane.

**GUESTS:** Barbara Dougherty (CRDG)

**CALL TO ORDER:** Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 434PM.

**MINUTES OF PREVIOUS MEETING:** Motion to Accept the Minutes of the October 15, 2019 meeting was made by Everett Ohta, seconded by Karyn Yoshioka. Motion carried with Edward Aquino abstaining.

## **ORDER OF BUSINESS:**

### **I. GUESTS**

A. CRDG – Barbara Dougherty reported on the following: ULS Connections. 120319 Joint CRDG & ULS Professional Development on Assessment and Math that will provide teachers access to progress monitoring tools for outcomes for multiple grade levels. Meeting between CRDG and ULS Science on 112019 to follow up on previous meeting discussing possible collaboration and joint projects. PCC meeting was scheduled. 1 math research proposal for the 1<sup>st</sup> grade cohorts. CRDG publish first book in Algebra and game book called InSight, that was completed in collaboration with ULS. Another book is set for publication in the spring with ULS. CRDG is involved statewide on Career Technical Education study and developing a comprehensive plan for the state; also looking at use and purpose of academies in high schools.

### **II. REPORTS**

A. Treasurer's Report: November balance sheet was shared via email. Auditing was finalized two weeks ago.

B. Principal's Report: Principal Keoni Jeremiah reported on the following: 110219 Campus Beautification and work day (courtyard clean up and door painting at ULS 3); 110319 Admissions public information meeting; 111219, Fire Inspection; 111319 Panorama Student Perception Surveys; 111419, Health Fair; 111419; ARTolerance at ULS; 112819-112919, Thanksgiving Holiday.

ULS Foundation Annual Appeal Letter was sent at the end of October and Booster Club Fall Fundraiser was just completed.

120219-121019, Nishi-Nippon Homestay Visit; 120419, Choral concert; 120419, Faculty Meeting-Altres Training; 121019, Band Concert; 121619 Orchestra Concert; 121619 to 121819, Finals Week; 121919, Last Day for students; 122019, Last day for teachers.

Manoa Academy (Summer 2020), more course offerings information meeting in February; opportunity for summer study abroad (Japan). Fall 2020 Manoa Academy.

Reporting of data and school information.

DOE SPED positions funding changes. Instead of allocating positions, DOE will be allocating funds. New procedure will require submission of request to complex area superintendent (Roosevelt).

2019-2020 Testing Schedules.

2020 School Quality Parent Survey (SQS) provides feedback about school stakeholders perceptions of and their experiences with the school.

Update on ULS Athletics Fall 2019 Summary.

C. Committee Updates:

Board Development/Governance Committee (Everett Ohta) – Did not meet this past month. Principal provided additional updates for the legislative packet. Commitments to repeal the sunset provision; expressions of support. Will be getting additional information for packet and preparing for dissemination. Next committee meeting in December. Completed the migration of folders to the ULS site from the Hawaii.edu site.

Academic Committee (Aaron Levine) – Met on 110519. Commenced discussing the ULS Charter Contract; Exhibit B – Regarding Academic Performance; Examined the StriveHI Report.

Finance Committee (Preet Nijjar) – No report.

HR Committee (Mislyn Aleonsonorin) – Met on 103019. Reviewed the performance review process. Principal met with committee (Karyn, Denise and Aaron). Principal is in the process of forming a committee of teachers for the performance review/teacher evaluation. HR Committee is also in the process of looking at similar performance review/evaluation from HGEA.

Motion to hold executive session was made by Travis Palmeira moved, seconded Everett Ohta. Motion carried unanimously.

**[EXECUTIVE SESSION]**

Motion to exit executive session was made by Mislyn Alenonorin and seconded by Travis Palmeira. Motion carried unanimously.

**III. ON-GOING AND NEW BUSINESS**

- A. Charter Commission – Governing Board Personal Information – Submitted.
- B. 2020-2021 School Calendar. Motion to approve the School Calendar was made by Mislyn Alenonorin, seconded by Everett Ohta. Motion carried unanimously

Announcement by Denise Yoshimori-Yamamoto: ULS Family Fun Fair will be March 8, 2020 from 10am to 4pm (Sunday).

**NEXT MEETING:** JANUARY 21, 2019

**ADJOURNED:** Meeting was adjourned at 605PM with a motion being made by Mislyn Alenonorin and seconded by Aaron Levine. Motion carried unanimously.

**APPROVED: JANUARY 21, 2020**