

2019–2020
University Laboratory School Governing Board
Governance Committee - Meeting Minutes (Approved 12/3/19)

Link to Meeting or Meeting Location: Dial-in: (US) +1 316-789-6413, then PIN: 897 824 239#

Chair's contact information: Everett Ohta - gb@universitylaboratoryschool.org

Date and time: Tuesday, October 1, 2019 at 12:00 pm

Attendance: Everett Ohta, Melvina Nakao, Denise Yoshimori-Yamamoto, Keoni Jeremiah

Meeting called to order at 12:29pm

Topics for Discussion:

1. Approval of September 11, 2019 Governance Committee meeting minutes

Meeting minutes approved unanimously.

2. ULS enrollment exemption planning

Determining best means of enrollment exemption sunset repeal. Charter School Commission seeking legislative support for their strategic plan.

- a. College of Education Sept. 2016 statement on student population

After meeting with COE Dean, 2016 statement has been verified and COE will commit to supporting exemption before the Charter School Commission.

- b. Legislative outreach email

Draft email reviewed and approved for use with legislative outreach, as appropriate.

3. ULS Governing Board personal contact information

CSC liaison told Denise to get in contact with specific CSC staff responsible for info collection. No response from email last week, where Denise posed questions about how info would be used, which would then be presented to the GB. Denise will keep the Committee updated if any assistance is needed and will provide the GB with an update at its next meeting.

4. ULS-Google Drive document migration

Using the ULS-based Google Drive system and shell folders created by Keoni, Everett walked through the migration organization of Governance Committee docs. Everett will provide a walkthrough of the new folders to GB at its next meeting. Keoni will also work on transferring

additional GB documents that he has maintained into the GB Google site. This new ULS-based Google site will provide ULS a greater level of control over the hawaii.edu-based site and ensure that the docs can be restored in case they are accidentally deleted.

5. New Business

None.

To Do: Submit committee report

Announcement/Reminders: Next meeting, November 5, 2019

Resources: none