

University Laboratory School
A Hawaii Public Charter School
SPECIAL Governing Board Meeting
December 13, 2016 12:00 pm
Castle Memorial Hawaii Conference Room (CM 103)

Approved January 17, 2017

Present: Mislyn Alenonorin, Melvina Chang Nakao, Michelle Hobus, Melanie Ishihara, Wade Nishimura, Carrie Ogami, Everett Ohta, David Oride, Dwight Takeno, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah

Excused: Matt Claybaugh, Bradley Fox, Frank Pottenger, and Linda Venenciano

Call to Order: Chair Oride called meeting to order at 12:00 pm

Order of Business:

I. On Going and New Business

A. Charter Contract Renewal

1. Governing Board approval is required before the Charter Contract Renewal application can be submission to the Charter School Commission (due December 21, 2016).
2. Principal Jeremiah went through the renewal application and covered the difference sections of the application.
 - a. There are no changes to the *Mission Statement, Vision, and Essential Terms*; same as our previous Charter Contract.
 - b. Data for the SY13-14 to SY15-16 were included into the contract; scoring was based on the SY15-16 data.
 - c. The School was issued a score on its *Academic Performance, Organizational Performance, and Financial Performance*.
 - d. Based on the Commissions review, we are eligible for the 4 or 5 year contract.
 - e. Additional Indicators were listed, these are:
 - i. *Academic Trend Indicators* were listed; not all apply to our school
 - ii. Ethnicity categories used by ULS do not match the DOE; school will be reviewing to see if we can better align the two.
 - iii. *Renewal Narrative* is based on the WASC Accreditation report and the changes that have been instituted based on the report. Principal Jeremiah elaborated on some of the changes instituted in this section.
 - iv. *Innovative Practices* highlighted the research and other elements of the school.
 - f. Additional Information from the school's action plan developed from the WASC Accreditation report were listed.
 - j. *Appendices* explain the breakdown of the points provided based on the review; however it does not match the information in the application. Principal Jeremiah confirmed with the Commission that breakdown should be aligned with what's in the application.
3. Motion made by Takeno to approve the Charter Contract Renewal Application, seconded by Ogami. Motion carried unanimously.

II. Adjournment

Motion made to adjourn by Ogami, seconded by Yoshimori-Yamamoto. Motion carried unanimously. Meeting adjourned 12:23 p.m.