

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
November 15, 2016 4:30 pm
Castle Memorial Hawaii Conference Room (CM 103)

Approved January 17, 2017

Present: Mislyn Alensonorin, Melvina Chang Nakao, Michelle Hobus, Melanie Ishihara, Wade Nishimura, Carrie Ogami, Everett Ohta, David Oride, Linda Venenciano, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah.

Excused: Matt Claybaugh, Bradley Fox, Frank Pottenger and Dwight Takeno

Call to Order: Chair Oride called meeting to order at 4:30 p.m.

Minute of Previous Meeting: October 18, 2016 - Motion made by Chang Nakao to accept minutes, seconded by Ogami. Motion carried unanimously.

Order of Business:

I. Reports

A. Treasurer's report

1. Bank of Hawai'i checking account reports for October 2016 was distributed

B. CRDG Director's Report

1. Launch of the History of Hawaii Book will be on November in MPB

C. Principal's report

1. Board of Education Meeting November 15, 2016. The ULS Science Department presented their research on the alignment of the ULS Science Curriculum with the CCSS and NGSS.
2. Testing Data -
 - a) OECD PISA - Test administered to 15-year olds, a mix of 9th and 10th graders. The school scored significantly above the mean in Math and Science within the United States. Comparison of data among other countries and results are based on the school results and not by individuals.
 - b) SAT - Students scored above the national mean
 - c) ACT - Students scored above the national and state means in most areas.
 - d) SBAC - Test has been administered for 2 years. Note that the test has changed over the two years.
 - e) HSA - Science results reflect that the tests assess materials that are not taught at those times.
 - f) EOC - Biology exam is for all students in the DOE take and need to pass for graduation.
 - g) College and Career Readiness Indicators - High graduation rates, and track students staying in college. Some data is not included because of the number of students sample is too small.
3. School-Wide Action Plan - Principal Jeremiah provided an update of where the school was in the process and to ask the Board to continue to work on brainstorming on how we as a Board can address areas in the School-Wide Action Plan.

D. Committee Updates

1. Board Development
 - a) Review the Board Binder to digitize
 - b) Mid-year self evaluation will be sent out in December and By-laws will be sent out to review in January. Will be sending out a survey to assess board members areas of expertise.
 - c) Charter School Commission will be conducting training to support the Boards. Principal Jeremiah will share the survey to collect areas of that the board feels that support would be needed with Veneciano.
2. Human Resources - Nothing to Report (Takeno not in attendance)
3. Fundraising - Planning of the Paina is on-going.
4. Finance - Nothing to Report
5. Facilities
 - a) Met with new Executive Director of the Charter School Commission to share what the school has been doing.
 - b) Green Apple Day of Service had a good turnout. Thank you to all who came to help out.
 - c) Principal Jeremiah presented to the ULS Foundation the facilities needs of the school.
 - d) Class of the 1967 wants to start a tradition to collaborate with the current senior class gift to the school.

II. On-Going and New Business

A. Charter Contract Renewal

1. There will be a slight change in the Charter Contract Renewal process. Commission made a change to our financial report as there was a calculation error. The school now meets the requirements for the Financial component with that change. Final Renewal School Performance Report will be sent out November 21, 2016. The school will have until December 21, 2016 to appeal the Charter Renewal Contract
2. Meal Program (follow up) - Member Ohta drafted a letter to send out to the parents regarding the status of the school lunch program. The board made revisions. The Board unanimously agreed to the final draft and will be disseminated via email on November 16, 2016.

III. Announcements

- A. Frank Pottenger may be stepping down as a member; nothing official received yet.
- B. ULS Foundation has an advertisement out for a full-time position for an Executive Director of the Foundation.

IV. Adjournment

Motion made to adjourn by Venenciano, seconded by Hobus. Motion carried unanimously. Meeting adjourned at 6:03 p.m.