

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
October 9, 2014, 4:30p.m.  
Castle Memorial Hawaii Conference Room (CM 103)

Approved November 13, 2014

**Present:** Mislyn Alensonorin, Melvina Chang Nakao, Matt Claybaugh, Doug Doi, Michelle Hobus, Wade Nishimura, David Oride, Frank Pottenger, Ted Rachlin, Dwight Takeno, Linda Venenciano, Myrtle Yamada, Karyn Yoshioka, and A. Keoni Jeremiah

**Excused:** Carrie Ogami and Denise Yoshimori-Yamamoto

**Call to Order:** Chair Oride called meeting to order at 4:31 p.m.

**Minutes of Previous Meetings: September 11, 2014**

Motion made to accept minutes by Pottenger, seconded by Claybaugh. Motion carried unanimously.

Order of Business:

**I. Reports**

A. Treasurer's report:

1. September Checking Account report deferred due to Bank of Hawaii Checking account statement not being received in time.

B. Principal's report:

1. Updates from Accreditation Team
2. Updates from the Charter School Commission

C. Committee updates

1. Board Development
  - a. Board roster being developed; Roster is intended for internal GB use only.
2. Finance
  - a. Financial audit being conducted, should be completed by the end of October.
3. Human Resources
  - a. Deferred to later in meeting.
4. Fundraising
  - a. Committee continues to meet to plan for the Paina.
5. Facilities
  - a. ULS now has a process to submit its own work orders to UH FMO.
  - b. Working on replacing the doors, windows, of the MPB by March Paina.

## **II. On Going and New Business**

### **A. Arbitration Update**

1. Currently on recess, few more hearing dates in November. Once hearing are done, it'll take 2 to 3 months before a decision is rendered.

## **III. Announcements**

A. Disaster Blaster Challenge – ULS won for “Most Innovative” and “Best in Fair”

B. Hokule'a Worldwide Voyage – Miki Tomita will be on the voyage

C. ULS Booster Club selling cookies

## **IV. Adjournment**

Motion made to adjourn by Alensonorin, second by Hobus. Motion carried unanimously.  
Meeting adjourned at 5:09 p.m.