University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
August 16, 2016 4:30p.m.  
Castle Memorial Hawaii Conference Room (CM 103)  

Approved September 20, 2016

Present: Mislyn Alensonorin, Melvina Chang Nakao, Bradley Fox, Michelle Hobus, Melanie Ishihara, Everett Ohta, David Oride, Dwight Takeno, Linda Venenciano, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah

Excused: Matt Claybaugh, Wade Nishimura, Carrie Ogami, and Frank Pottenger

Call to Order: Chair Oride called meeting to order at 4:30 p.m.

Minutes of Previous Meeting: July 20, 2016 - Motion made by Fox to accept minutes, seconded by Alensonorin. Motion carried with five abstentions.

Order of Business:

I. On Going and New Business

A. Election of Governing Board Officers
   1. Chair: David Oride
   2. Vice-Chair: Denise Yoshimori-Yamamoto
   3. Treasurer: Karyn Yoshioka
      a. Motion to vote my acclamation for the positions of Chair, Vice-Chair, and Treasurer made by Alensonorin, seconded by Takeno. Motion carried unanimously.
   4. Secretary
      a. Candidates:
         i. Mislyn Alensonorin
         ii. Melvina Chang Nakao
         iii. Melanie Ishihara
      b. Melanie Ishihara elected by majority vote

B. Committee Assignments
   1. Board Development: Linda Venenciano – Chair; Michelle Hobus, Melanie Ishihara, Frank Pottenger and Everett Ohta
   2. Human Resources: Dwight Takeno – Chair; Mislyn Alensonorin, Matt Claybaugh, Karyn Yoshioka and David Oride
   3. Fundraising: Mislyn Alensonorin-Chair; Melvina Chang-Nakao, Matt Claybaugh, Kai Fox, Michelle Hobus, Wade Nishimura, Carrie Ogami
      a. Facilities (sub-committee of Fundraising): Denise Yoshimori-Yamamoto
   4. Finance: Karyn Yoshioka-Chair; Carrie Ogami, David Oride and Shareef Wang
   5. Partnership Coordinating Council (PCC): David Oride, Denise Yoshimori-Yamamoto, and A. Keoni Jeremiah
C. Meeting Dates for SY 2016-17 Revised
   1. Motion made by Yoshimori-Yamamoto to change the GB meeting dates to the 3rd Tuesday (currently, meetings are held on the 3rd Thursday), seconded by Ishihara. Motion carried unanimously.

II. Reports

A. Treasurer’s report
   1. Bank of Hawai‘i checking account reports for July 2016 were distributed
   2. First per pupil allocation (60% of total) was received on July 19th, based on 450 students @ $6,800/student; adjustment will be made since current enrollment is 441

B. Principal’s report
   1. Auditors from CW & Associates will be on campus next Monday (Aug 22nd). Audit report is scheduled to be completed by October 1st and is due to the Commission on November 15th.
   2. Update given on faculty and staff (new and departures)
   3. Update given on school lunch program; more discussion needed
   4. New leadership at the Hawai‘i Charter School Network; need to assess the value of remaining a member of the Network
   4. Commission Updates:
      a. Sione Thompson is the new Executive Director, former Principal at St. Louis High School

C. CRDG Director’s Report
   1. Deferred to next month

D. Committee Updates
   1. Board Development
      a. Shared the result of the GB survey that was conducted in June
   2. Human Resources
      a. Inquired with HSTA about negotiating a supplemental agreement for the current 2013-2017 master agreement.
      b. All checks were distributed to the teachers impacted by the arbitrator’s decision.
   3. Fundraising
      a. Nothing to report
   4. Finance
      a. Nothing to report
   5. Facilities
      a. See attached
III. Announcements

A. Alumni dinner to honor all classes that graduated in the 1960’s will be held on September 18th from 4:00pm to 7:00pm in the MPB

IV. Adjournment

Motion made to adjourn by Takeno, seconded by Chang Nakao. Motion carried unanimously. Meeting adjourned at 5:30 p.m.