

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
July 20, 2016 4:30p.m.
Castle Memorial Hawaii Conference Room (CM 103)

Approved August 16, 2016

Present: Mislyn Alensonorin, Matt Claybaugh, Bradley Fox, Michelle Hobus, Melanie Ishihara, Wade Nishimura, Everett Ohta, David Oride, Frank Pottenger, and A. Keoni Jeremiah

Excused: Melvina Chang Nakao, Carrie Ogami, Dwight Takeno, Linda Venenciano, Denise Yoshimori-Yamamoto, and Karyn Yoshioka

Call to Order: Chair Oride called meeting to order at 4:36 p.m.

Minutes of Previous Meetings: May 11, 2016 - Motion made by Pottenger to accept minutes with corrections, seconded by Ishihara. Motion carried.

Order of Business:

I. Reports

A. Treasurer's report

1. Bank of Hawai'i checking account reports for April, May, and June 2016 were distributed

B. Principal's report

1. First per pupil allocation (60% of total) was received on July 19th, based on 450 students @ \$6,800/student; adjustment will be made since current enrollment is 442
2. Update on new school year activities and number of new faculty
3. 51 students graduated in the Class of 2016
4. Commission Updates:
 - a. ULS entering into the 3rd year of charter contract
 - b. Preliminary report was received on July 1st, but lots of information pending. Final report will be presented to ULS on November 14
 - c. Charter schools will now receive contract ranging from 2 to 5 years, based on the school's ranking. ULS expecting a 4 or 5 year contract based on our preliminary ranking.
5. Admissions report due to the Legislature. ULS will submit the report to the Commission who in turn will submit it to the Legislature; ULS is required by law to submit an annual report until 2020.
6. Private vs. Public School report that was requested by the Legislature was submitted on time.

- C. Committee updates
 - 1. Facilities
 - a. Nothing to report
 - 2. Human Resources
 - a. Final payment made, arbitration matter with HSTA should be closed
 - 3. Finance
 - a. Nothing to report
 - 4. Board Development
 - a. Shared result of the GB survey that was sent to all members in June; committee will discuss further at the August meeting
 - 5. Fundraising
 - a. Nothing to report

II. On Going and New Business

- A. Election of Governing Board Officers
 - 1. Action deferred to the August meeting. Motion made to defer the election to the August meeting made by Pottenger, seconded by Hobus. Motion carried.
- B. Committee Assignments
 - 1. Action deferred to the August meeting. Motion made to defer the committee assignments to the August meeting made by Claybaugh, seconded by Hobus. Motion carried.
- C. Setting of SY 2016-17 Meeting Dates
 - 1. Motion made by Pottenger to change the GB meeting dates to the 3rd Thursday (currently, meetings are held on the 3rd Wednesday), seconded by Fox. Motion carried.
- D. School Lunch Program
 - 1. Principal Jeremiah provided an update on the quotes received from vendors. Recommendation is to go with the same vendor, but price of breakfast and lunch will increase by 50 cents.
- E. Student Conduct and Discipline Policy
 - 1. No changes made to the current policy. Commission requires that the policy be approved each year. Motion to accept current policy made by Hobus, seconded by Fox. Motion carried.

III. Announcements

- A. Principal Jeremiah thanked everyone who attended the GB planning retreat that was held on June 18th
- B. Alumni dinner to honor all classes that graduated in the 1960's will be in September
- C. Alumni Association golf tournament was a success. 110 golfers participated, the most ever
- D. Please review your bio's, all edits should be emailed to Principal Jeremiah

IV. Adjournment

Motion made to adjourn by Pottenger, seconded by Hobus. Motion carried. Meeting adjourned at 5:31p.m.