

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
April 20, 2016 4:30p.m.
Castle Memorial Hawaii Conference Room (CM 103)

Approved May 11, 2016

Present: Matt Claybaugh, Michelle Hobus, Melanie Ishihara, Wade Nishimura, Carrie Ogami, David Oride, Frank Pottenger, Linda Venenciano, Denise Yoshimori-Yamamoto, and A. Keoni Jeremiah

Excused: Mislyn Alensonorin, Melvina Chang Nakao, Bradley Fox, Dwight Takeno, and Karyn Yoshioka

Call to Order: Chair Oride called meeting to order at 4:33 p.m.

Minutes of Previous Meetings: March 16, 2016 - Motion made by Hobus to accept minutes with corrections, seconded by Ogami. Motion carried.

Order of Business:

I. Reports

A. Treasurer's report

1. Bank of Hawai'i checking account report for March 2016 distributed
2. Checking account at American Savings Bank is now closed, balance was transferred to Bank of Hawai'i.

B. Principal's report

1. Working on various items for next school year (Master schedule, Handbook, Lunch program, etc.)
2. Board of Education and DOE updating the Strategic Plan and the ESSA (replaces NCLB); Governor putting together an Education Task Force; Charter Schools were asked to provide input to the BOE/DOE strategic plan
3. Speech team has three national qualifiers; National tournament will be in June
4. Art program had three national winners
5. Booster Club Fun Run to be held in Murakami Stadium this year
6. Spring Concerts coming up in May
7. Graduation will be on Friday, May 20, 2016

C. Committee updates

1. Facilities
 - a. MPB Doors will be replaced; UV film placed on window in Castle for the elementary classroom; window film that can also be used as a whiteboard installed between rooms UHS#3-225 and 227

2. Human Resources
 - a. Clarification questions sent to the Arbitrator, he has until the end of the month to respond
3. Finance
 - a. All ULS funds are now at Bank of Hawai'i.
4. Board Development
 - a. Elections will be held at the May meeting for five GB seats
 - b. GB retreat scheduled for June/July, need to set a date
5. Fundraising
 - a. Looking to meet with class representatives from past years to garner interest in a fundraising campaign (\$50K for 50 years)

II. On Going and New Business

- A. Election of Board Member (to replace Yamada).
 1. Motion made by Claybaugh to elect Everett Ohta to fill the GB vacancy formally held by Yamada, seconded by Venenciano. Motion carried unanimously.
- B. Meal program update
 1. Suggestion made to stop participating in the national school lunch program. Current participation is costly, subsidies for free and reduced lunches are not enough to cover actual costs. Having a vendor come in and run a snack bar may be an option. Another possibility is a combination of both; school lunch for elementary and snack bar for high school.
- C. School wide action plan implementation guide – No update
- D. College and Career Readiness Indicators (CCRI) Report
 1. ULS scores have been on a steady rise
- E. PCC report – Approved Research credits
 1. Four of the five proposals presented were funded
- F. Paina report
 1. Still finalizing the expenses, but overall we did well

III. Announcements

- A. No new announcements

IV. Adjournment

Motion made to adjourn by Venenciano, seconded by Yoshimori-Yamamoto. Motion carried unanimously. Meeting adjourned at 5:41p.m.