

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
January 8, 2015, 4:30p.m.  
Castle Memorial Hawaii Conference Room (CM 103)

Approved February 11, 2015

**Present:** Mislyn Alensonorin, Matt Claybaugh, Carrie Ogami, Melvina Chang Nakao, Doug Doi, Michelle Hobus, Wade Nishimura, David Oride, Frank Pottenger, Myrtle Yamada, Karyn Yoshioka, and A. Keoni Jeremiah

**Excused:** Ted Rachlin, Dwight Takeno, Linda Venenciano, and Denise Yoshimori-Yamamoto

**Guests:** Laura Cottongim, Tracy Teixeira, Miki Tomita and Shareef Wang (ULS); Kathleen Berg and Thanh Truc Nguyen (CRDG); Donald Young (College of Education); Danny Vasconcellos and Yvonne Lau (Charter Commission Staff)

**Call to Order:** Chair Oride called meeting to order at 4:33 p.m.

**Minutes of Previous Meetings: November 13, 2014**

Motion made to accept minutes by Yamada, seconded by Hobus. Motion carried with one abstention.

Order of Business:

**I. Reports**

A. Treasurer's report:

1. November and December Checking Account reports were distributed and discussed.

B. Principal's report:

1. Highlights of 2014 school and student accomplishments:
  - Scholastic Art Awards
  - Launch Project Open Classroom
  - Pa'ina and Cultural Festival
  - ULSMedia: *Life at the Lab School* short film
  - Graduation- Class of 2014 - 64th graduating class
  - Alumni Week: Alumni Dinner, Golf Tournament
  - UHS-3 renovation plans announced; Capital Campaign introduced
  - New website launched [universitylaboratoryschool.org/](http://universitylaboratoryschool.org/)
  - ULS hosts Google Geo Teachers Institute *On Top of the World: Public Charter Schools and International Benchmarking, 2013-2014*
  - ULS assists lava-impacted students on Hawaii Island
  - Fall Performing Arts Concerts

2. Announcements
  - Students and teachers returned on Monday, January 5
  - Homecoming Week Festivities- January 5-10, 2015
  - ULS Speech Team will be traveling to Hawaii Island in January and to the Stanford Speech and Debate Invitational in February.
  - Research science elective students will participate in the Pacific Symposium for Science and Sustainability event - 1/16-1/18
  - Upcoming Visitations/Observations
- C. Committee updates
  1. Board Development
    - a. Deferred to our next meeting.
  2. Finance
    - a. Deferred to our next meeting.
  3. Human Resources
    - a. Deferred to our next meeting.
  4. Fundraising
    - a. Deferred to our next meeting.
  5. Facilities
    - a. Update on the renovations in the MPB.

## **II. On Going and New Business**

- A. Arbitration Update
  1. Hearings completed. Attorneys are now completing written briefs for the Arbitrator. Anticipate a decision will be rendered in March/April 2015.
- B. Admissions Policy
  1. Charter Commission staff members Vasconcellos and Lau addressed the Board on ULS' Admissions Policy that was submitted to the Commission for approval. They felt that there were potential issues with the policy, but offered no insight on the specific issues.
  2. Commission's Performance and Accountability committee will meet on January 22, 2015 to discuss ULS' Admission Policy. ULS will send representatives to attend the meeting.
- C. Executive Session
  1. Motion by Yamada to defer the Executive Session to our next meeting, seconded by Pottenger. Motion carried.

## **III. Announcements**

- A. Homecoming game on January 10, 2015 at Klum gym.
- B. ULS Pa'ina and Culture Festival - March 7, 2015- Press release completed and website updated

## **IV. Adjournment**

Motion made to adjourn by Ogami, second by Doi. Motion carried unanimously. Meeting adjourned at 6:12 p.m.