

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
September 14, 2017 at 4:30 pm  
Castle Memorial Hawaii Conference Room (CM 103)

Approved     October 12, 2017    

**Present:** Mislyn Alensonorin, Edward Aquino, Matt Claybaugh, Bradley Fox, Melanie Ishihara, A. Keoni Jeremiah, Aaron Levine, Melvina Nakao, Everett Ohta, David Oride, Linda Venenciano, Denise Yoshimori-Yamamoto, and Karyn Yoshioka.

**Excused:** Carrie Ogami, Preet Nijjar, Dwight Takeno

**Guests:** Barbara Dougherty, Lani Kaaa

**Call to Order:** Chair Yoshimori-Yamamoto called meeting to order at 4:31 p.m.

**Minutes of Previous Meeting:** Motion made by Claybaugh to accept minutes, seconded by Oride. Motion carried unanimously.

**External reports:**

*Dougherty* -- CRDG starting a series of R&D meetings to reexamine work. Two major initiatives, partnering with CDS to propose a national STEM hub. Potential proposals for NSF funds to align with our work. COE dean candidate visits are coming up. Be on the lookout for each candidate's public presentation. Meeting with Keoni to discuss future to ways to integrate CRDG and ULS in more substantive ways.

*Kaaa* -- Shared ULS Foundation development plan for 2017–2018. Promoting fundraising initiatives. Looking to contact more alums.

Order of Business:

I. Reports

A. Principal's report -- Auditors were on campus to conduct report. Expect their presentation at the October meeting. Quarterly reports coming after the first quarter. Will continue monthly reports. 2018–2019 calendar will be presented for approval at the Oct or Nov meeting. Faculty and staff are currently reviewing the calendar. Revisions proposed to accommodate UHM (for our ULS scholars who take UH courses) and CRDG Summer Programs calendars. Shared draft ULS Schoolwide Action Plan (2016–2017) Year 1 Progress Report & Highlights. Working on updates to the school website. Brainstorming how to update the public awareness video. AUW "Hawaii Cares" service project for ULS on Sept 16. Booster Club, campus beautification project on Sept 23, 9:00-12:00.

B. Treasurer's report -- August Checking Statement distributed via email.

C. Committee Updates

1. Human Resources
  - a) Exchanged proposals with HSTA. Will meet on Sept 25 to discuss.
2. Fundraising
  - a) Meeting with Alumni Association to discuss 70th Anniversary; meeting with ULS Exec Director on fundraising needs based on initial wish list for facilities. Nakao agreed to work with the Alumni Assn for the 70th Anniversary celebration.
3. Board Development
  - a) No committee meeting this month. On-going work includes organizing electronic versions of the GB documents, creating a new board member orientation folder, planning for building board capacity, reviewing changes in the Charter School Law and deciding if our Bylaws need revision, and initiating GB committee updates before the meeting.
4. Finance
  - a) No report. Will meet with Fundraising committee.
5. Facilities
  - a) Met on August 28. Compiled a list of priority projects for the school and submitted it to the Fundraising Chair and ULS Foundation ED. Met with sales representative for Photovoltaic AC that is off-grid for building 3. Yoshimori-Yamamoto met with UHM Facilities and Energy Manager regarding potential window replacements, AC additions. Would need to reroof UHS-3 for PV, but this will be costly. Scheduling a meeting with COE dean and CRDG director to discuss.

II. On-going and New Business

A. None

III. Announcements

Senior night for girls volleyball, Oct 16, 2:00, Klum Gym

Next meeting Oct 12

IV. Adjournment

Motion made to adjourn by Alensonorin, Oride seconded.

Meeting adjourned at 5:33.

Respectfully submitted,

Linda Venenciano

ULS Governing Board Secretary