

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
October 12, 2017 at 4:30 pm
Castle Memorial Hawaii Conference Room (CM 103)

Approved November 9, 2017

Present:

Edward Aquino, Bradley Fox, Melanie Ishihara, A. Keoni Jeremiah, Aaron Levine, Melvina Nakao, Everett Ohta, David Oride, Preet Nijjar, Linda Venenciano, Denise Yoshimori-Yamamoto, and Karyn Yoshioka

Excused: Mislyn Alenonorin, Matt Claybaugh, Carrie Ogami, Dwight Takeno

Call to Order: Chair Yoshimori-Yamamoto called meeting to order at 4:34 p.m.

Minutes of Previous Meeting: Motion made by Oride to accept minutes, seconded by Nakao. Motion carried unanimously.

Order of Business:

- I. Presentation by independent auditors from C.W. Associates, on their Independent Auditor's Reports.
The Finance Committee met and recommends that the Independent Auditor's Report be accepted. Motion made by Oride to accept, seconded by Nakao. Motion carried unanimously.
- II. Reports
 - A. Treasurer's report -- September Checking Statement distributed via email.
 - B. Principal's report
Shared one-pager that documents data on the ULS school profile (instrument used to communicate to colleges about applications) and the publicly available StriveHI report. School admissions for 2018-19 starting on Oct 16. Info meeting on Oct 21, 9am in the MPB. Preparing a 2017 ULS admissions report for the State Public Charter School Commission.
 - C. [Committee Updates](#)
 1. Human Resources: The ULS Governing Board Negotiations Team met at the HSTA Oahu Office on Sept. 25, 2017, for the first formal negotiations meeting with the HSTA Bargaining Unit Team. Proposals were

exchanged. HSTA stated that they will not agree to another stand alone Supplemental Agreement for all Charter Schools, and will only agree to a Supplemental Agreement that incorporates all the “exceptions” to the Unit 5 Master Agreement. The next meeting is scheduled for Oct 16, 2017, at the HSTA Oahu Office. As part of the negotiation process, additional meetings are anticipated before an agreement will be reached.

2. Fundraising: No updates
3. Board Development: Board members are asked to review the contents of the e-Binder and send comments or suggestions to Venenciano by Oct 31.
4. Finance: Met with Fundraising Committee to discuss providing the ULS Foundation with a longer term financial picture. The objective is to be able to identify potential gaps and/or shortfalls and help the GB and ULS Foundation formulate a strategic plan (and contingencies).
The Finance committee also met to discuss the Independent Auditor’s report for school years ending June 30, 2017 and June 30, 2016.
5. Facilities: Waiting for a quote on the A/C. The committee will be meeting with CRDG (Barb), COE (Don), ULS (Keoni) and GB (Denise) to discuss master planning for UH and curriculum tie in.

III. On-going and New Business

- Do we still need to continue the Fundraising Committee?

With the ULS Foundation now organized and operating, has the ULS Governing Board outgrown the need for the Fundraising Committee? ULS also has an Alumni Committee under the Foundation. The Booster Club also exists to raise money and give right back to the school. The Foundation grants the money back to the school and has a long-term goal for building an endowment.

IV. Announcements

Dissemination of best practices -- Spanish teacher presented at a professional conference. Six presentations will be given by ULS faculty at the upcoming Schools of the Future Conference.

Next meeting November 9th

V. Adjournment

Motion made to adjourn by Venenciano. Ohta seconded. Motion carried unanimously.
Meeting adjourned at 6:01

Respectfully submitted,
Linda Venenciano
ULS Governing Board Secretary