

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on February 12, 2019 at 4:30PM
Castle Memorial Hall Conference Room (CM 130)

Approved 3/12/2019

PRESENT: Denise Yoshimori-Yamamoto (via telephone), Preet Nijjar, David Oride, Karyn Yoshioka, Linda Venenciano, Everett Ohta, Edward Aquino, Misyln Alensonorin, Melvina Nakao and Bradley Kai Fox.

ABSENT: Aaron Levine

GUESTS: Ted Rachlin, Carrie Ogami

CALL TO ORDER: Meeting was called to order by Vice Chair Kai Fox at 430PM.

MINUTES OF PREVIOUS MEETING: Motion to Accept the Minutes of the January 15, 2019 meeting was made by Melvina Nakao, seconded by Linda Venenciano. Motion carried without abstention.

ORDER OF BUSINESS:

I. GUESTS

A. Ted Rachlin and Carrie Ogami, ULS Foundation. Reported on the history of the foundation. Initial goal was to be able to transition from UH Foundation to the ULS Foundation for greater transparency and personal oversight. Discussion was had regarding the funding of the UH Foundation and ULS Foundation and the management of disbursement. Per Ted Rachlin, the goal is to align investment strategy of the account and the needs of the school. The focus is accountability and transparency of grant giving.

Re: Executive Director Position. Ted Rachlin requested Board input on what is required of this executive director position. Board members indicated that further discussion will be had and will submit input to the ULS Foundation.

II. REPORTS

A. Treasurer's Report: Treasurer's Report for January 2019 submitted. Reviewed budget report including quarterly reports. Discussion was had on the quarterly reports.

B. Principal's Report: Principal reported on the strategic planning meeting with the Charter School Commission's Executive Director held on February 11, 2019. The principal also reported on the charter schools meeting and the discussion re: charter school issues related to the number of charter school authorizers; performance & accountability committee submittal and renewal application. Principal reported on the renewal process for charter schools. Principal reported on the current legislative session and pending bills. Discussion was had regarding submission of testimony to the legislature either as individuals or as a board.

C. Committee Updates:

Board Development Committee reported on discussion on an Academic Excellence Committee, but School has the PCC. Board would speak to the charter contract in terms of reporting.

Finance Committee reported on transitioning the wording on the periodical reports to meet the goals and objectives of the committee. A Finance Committee meeting will need to be scheduled for further discussion.

Future Transition Committee. St. Francis School is closing down. Everett Ohta reached out to seek information on the possible assumption of the use of the facilities. Everett Ohta was informed that the facilities could be available as soon as next year. It is important to note that the contact was merely an inquiry.

III. ON-GOING AND NEW BUSINESS

- A. Principal Evaluation (HR Committee). David Oride reported on the Principal Evaluation that was prepared by the HR Committee. The Principal Evaluation is based on the DOE framework but adjusted to the issues dealing with charter schools. Next step is for the board to vote on submission to HGEA for approval for implementation. Discussion was had on the evaluation and scoring. Motion to approve the Principal Evaluation for submission for HGEA approval made by David Oride, Linda Venenciano seconded. Motion carried with no abstention.
- B. WASC Mid-Cycle Visiting Committee Report Determination. Six-year accreditation was affirmed.
- C. Diploma Waiver request to the Board of Education is still in process.
- D. Governing Board Committee Meetings: Related to the HRS and guidance from AG regarding notice on the committee meetings. Discussion was had regarding the notice requirements going forward. Board Development committee will discuss and create a framework.
- E. ULS Admission Policy – discussion was had on the timeline for amendment of Act 111 as amended by Act 165 in 2015.

NEXT MEETING: March 12, 2019

ADJOURNED: Meeting was adjourned at 632PM with a motion by Misyln Alensorin and seconded by David Oride. Motion carried unanimously.