

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on APRIL 16, 2019 at 4:30PM
Castle Memorial Hall Conference Room (CM 130)

PRESENT: Denise Yoshimori-Yamamoto, David Oride, Bradley Kai Fox, Aaron Levine, VIA
CONFERENCE CALL: Preet Nijjar, Everett Ohta and Melvina Nakao

ABSENT: Karyn Yoshioka, Linda Venenciano, Edward Aquino, and Misyln Alensonorin

GUESTS: Barbara Dougherty (CRDG)

CALL TO ORDER: Meeting was called to order by Chair Denise Yoshimori-Yamamoto at 4:35PM.

MINUTES OF PREVIOUS MEETING: Deferred

ORDER OF BUSINESS:

I. GUESTS

A. Barbara Dougherty (CRDG):

CRDG preparing for their 50th anniversary on May 3, 12-1:30pm at convocation. There will be joint informational pieces with CRDG-ULS.

6/20 conference with mainland and international colleagues, ULS invited to attend the social event.

Multiple grants received, 1 with ULS.

II. REPORTS

A. Treasurer's Report: Copies of the Treasurer's Report for March 2019 was circulated by the Treasurer. Report was reviewed and clarification was requested on the Classroom Equipment/Job Ads line item. Principal clarified that 6 split AC units were purchased and 3 installed in the office (2) and teacher's workroom (1), 3 classrooms are scheduled for install this summer; 6 fans were purchased but not installed yet; multiple job ads were purchased for vacancies as discussed in the March 12, 2019 meeting.

B. Principal's Report: Principal Jeremiah reported on the following:

Charter leaders met on Kauai to discuss current events that are impacting Charter Schools like Legislation, non-profit interaction, and Commission engagement. Since the Charter School Network no longer exists, Charter leaders need to organize themselves and represent all Charter School needs from the user perspectives.

H622 is still being debated. House and Senate do not agree.

The Board of Education is asking for public feedback on their Policy and Purpose of Charter Schools.

BOE and Charter Commission has a call for board members.

Charter Commission will meet on 4/22 and 5/20 using the MPB for public feedback on Governing Board governance and academic performance framework.

Reports - request for information on teacher licensure numbers

ULS Budget is due to be reviewed and voted on in the May GB meeting and needs to be prepared and reviewed by the school admin and Finance Committee.

Research - ULS is being asked to give input on utilization of the FROGs.

Testing - SBA ongoing, only the elementary is completed.

Survey - School Climate Survey issued to parents.

University Avenue crosswalk with no lights - there was an incident with a ULS student. Police report was filed.

Fun Run/Ohana Day on 4/12 was a success! Students had a lot of fun!

Speech Team - 1 student was a 3x national qualifier.

Science Olympiad - high school team placed 14th in the state, middle school team placed 3rd.

Vice-Principal Tassil's first day!

C. Committee Updates:

Board Development Committee: (Denise Yoshimori-Yamamoto and Aaron Levine) Need candidates - no CVs received to date; need to prepare for retreat - board training.

HR Committee: (David Oride) Committee met with HGEA for BU 6 Vice-Principal evaluation. HGEA recommended that the Professional Evaluation Program for School Leaders (PEPSL) be followed. Similar comment was received for Principal evaluation with the seven domains. Goal is to have the evaluation framework by the end of May. It was suggested that the measurement areas align with the School Leadership Report.

Finance Committee: (Denise Yoshimori-Yamamoto reported for the committee) Committee to meet with the Principal and Business Manager to establish how the committee can provide a more active/engaged role with the school. The date for the meeting is to be determined.

Fundraising/Transition Team: (Bradley Kai Fox) Committee to meet to define their role with the GB. Options for other locations to be explored. The process to acquire another state property needs to be understood by the committee so they can advise the GB on any future steps needed to ensure the school has a physical location.

III. ON-GOING AND NEW BUSINESS

- A. ULSF Grant Request Forms: Chair to discuss with ULSF President on revisions to forms as discussed prior.

- B. Diploma Waiver request to the Board of Education (Update). Principal submitted the request to the Charter Commission. Waiting for Charter Commission action.
- C. Governing Board Committee Meetings: Committees need to meet prior to the GB retreat and re-establish goals, purpose to insure the committee is best supporting ULS. Each committee will present at the retreat.
- D. Retreat: ULS Admin team to present to GB their goals and objectives for the upcoming school year and reflections on the past year; Committee presentations of goals and purpose; other ideas welcome. Committee members do not need to be GB members.
- E. Announcements:
 - a. Graduation: May 17, 5:30pm at Andrew's Outdoor Theater
 - b. Class of 1969: Mentoring with seniors on 4/17/19
 - c. Alumni Golf Tournament: 7/9/19, need volunteers and golfers
 - d. Booster Club Craft Fair: 04/28/19, volunteers needed or just come to shop

NEXT MEETING: May 14, 2019

ADJOURNED: Meeting was adjourned at 5:45 PM with a motion by David Orde and seconded by Melvina Nakao. Motion carried unanimously.