

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on January 15, 2019 at 4:30PM
Castle Memorial Hall Conference Room (CM 130)

Approved 2/12/2019

PRESENT: Denise Yoshimori-Yamamoto, Preet Nijjar, David Oride, Karyn Yoshioka, Everett Ohta, Linda Venenciano, Edward Aquino, Aaron Levine, Misyln Alensonorin (via telephone), Melvina Nakao and Bradley Kai Fox.

ABSENT: None

GUESTS: None

CALL TO ORDER: Meeting was called to order by Chair Yoshimori-Yamamoto at 4:33PM.

MINUTES OF PREVIOUS MEETING: Motion to Accept the Minutes of the October 18, 2018 meeting was made by David Oride seconded by Linda Venenciano. Motion carried. Correction in the last paragraph to remove the additional “auditor.”

ORDER OF BUSINESS:

I. REPORTS

- A. Treasurer’s Report: Treasurer’s Report for October, November, and December 2018. Second allocation from Charter School Contract came in on December 3, 2018; ULS Foundation \$26,570; \$5,000 grant; \$100,000 facility use fee paid. Meeting regarding reporting requirement with ULS Foundation Officers set for January 25, 2019; Booster Club Fun-Run and Ohana Day (April 12th at Baseball Stadium); Booster Club Craft Fair on April 28, 2019 at the MPB. Yoshimori-Yamamoto requested that all GB members save the date for the Fun-Run Ohana Day to help the Booster Club with manpower.
- B. Principal’s Report: Homecoming Games at Klum Gym, January 19, 2019. Speech Team is travelling to Big Island; being recognized for 20th Year that Speech Team is going to nationals. IMPACT Aids Funds \$30,726; The Vice-Principal has resigned and the Vice-Principal Position has been posted.
- C. Committee Updates are deferred; need to review documents regarding GB Committee Meetings Notice Requirement.

III. ON-GOING AND NEW BUSINESS

- A. WASC Mid-Cycle Visiting Committee Report: Report shared by the visiting committee that were ultimately submitted to WASC. Visiting Committee Report : No new recommendations emerged from the visit but visiting committee urged the school to continue working on the assessment goals and documenting reports. Committee members were satisfied with reported information. GB Committees should review and evaluate the goals during the next board meeting.

- B. Testing Data: ULS STRIVEHI Report (DOE's Performance System) for 2017-2018 school year was shared with the GB. Board members had questions regarding the report (basis for data, etc.).
- C. Academic Performance Framework (APF) for SY1718; Exhibit B (Academic, Organizational and Financial) of Charter Contract. Academic Proficiency Targets (Grades 3-11) were shared with the board. Academic Performance Framework Report was also shared with the board. Student Academic Outcomes. Academic Proficiency results were also shared with the board and the principal provided an explanation regarding the scores.

Reviewed the ULS average results/scores compared to State average results/scores related to tests administered to students at ULS: SBAC, HSA, EOC, ACT, SAT, PSAT, OECD PISA, and NAPE. Certain low scores are due to ULS course curriculum not being aligned with DOE course curriculum and students were tested on subjects that they were not taking, e.g., difference in math curriculum – 8th graders were taking Geometry instead of Algebra. ULS continue to use the ACT and SAT as the more accurate assessment of student performance.

Corrective Action Plan Response regarding the academic performance was submitted explaining that data and how to correct it for the next school year. In terms of organizational performance, research in cooperation with CRDG will be reported along with academic presentations and best practices. Financial Performance Framework was deemed acceptable.

- D. Admissions: ULS Admissions Reporting Requirements for SY 2018-19 was submitted on November 21, 2018; Admissions deadline is at the end of January 31, 2019.
- E. School occupancy: Last meeting, there was a request for an increase in school occupancy (480 to 510 students; increasing the elementary); Commission still has not responded to the request; Elementary School Teachers requested more time for transition and delay due to certain factors (facilities; logistics; finances).
- F. School Calendar 2019-2020: School Calendar was submitted for review and approval. Calendar now includes a week-long fall break (October 7 to 11) matching the DOE fall break. 172 student days and 185 teacher days. Discussion was had on changes in the calendar and the teacher work days. Motion to approve proposed calendar by Edward Aquino; seconded by Melvina Nakao. Motion carried with all in favor.
- G. Governing Board Meeting Schedule: GB Board Meeting schedule for the second Tuesdays except for January and April (third Tuesdays) at CM 130 was distributed. There will be no meeting in June due to Board retreat.
- H. Diploma Waiver request to the Board of Education: Section 4.4 (Graduation Requirements for High School); waiver request must be made annually going forward. Waiver request changes 9th Grade Math (Integrated Math I(II-IV area already being taught in 10, 11, and 12). ULS Diploma requirements require a higher number of total credits. Motion to authorize

Principal to work with the commission on the Diploma waiver to David Oride; seconded by Bradley Kai Fox; Motion carried with all in favor.

- I. Governing Board Committee Meetings: HRS 302D-12h are subject to notice requirements. Need to review GB protocols regarding committee meetings following the notice requirements.

NEXT MEETING: February 12, 2019

ADJOURNED: Meeting was adjourned at 645PM with a motion by David Oride and seconded by Melvina Nakao by at 645PM Motion carried unanimously.