2019–2020
University Laboratory School Governing Board
Committee Name: Board Development (BD)

Link to Meeting or Meeting Location: https://coehawaii.zoom.us/j/973943230
Chair’s contact information: Aaron Levine, alevine@hawaii.edu, 808-956-0726
Please contact the Chair if you plan to attend the meeting and need assistance with access.
Date and time: Friday, June 14, 9:00am
Attendance:

Topics for Discussion:

1. New Board Member Elections
   a. Results

2. Orientation for new Board members - preparation for retreat
   a. Retreat Date: June 29, 8:30am-2:00pm
   b. What are the goals for the retreat? Visioning/revisioning? Bring excitement to the GB to launch into the new year?
   c. Attendees - all current, including new, GB members
   d. Agenda for the retreat (in no particular order)--
      ■ ULS Administration to present reflection of SY18-19 and goals for SY19-20
      ■ Review the evaluation data from the May survey
      ■ Board Training
      ● Fill out and return conflict of interest form
      ■ Set goals for the upcoming year -- Board level, committee level
      ■ Committee breakout -- committees work to identify concerns, establish goals and processes with the new members
      ■ Review and decide on any recommendations for revisions
      ■ Consider the need for an education committee

3. Revise Governing Board handbook
   a. PCC is established under the ULS-CRDG affiliation agreement. Not recommended to help interpret educational outcomes data for the GB -- need to adjust the By-Laws to reflect PCC’s role more clearly. Consider adding a new committee that could serve in the education role for the GB
   b. Continue at the retreat during committee breakout time, recommendations for revisions come from committee work during the retreat

4. Work with Standing Committees to develop committee and Board goals - preparation for retreat
Announcement/Reminders:
BD meetings are every first Tuesday of the month, 8:30-9:30 a.m.